



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
 Superintendent**

DIVISION MEMORANDUM  
 No. 275 , s. 2025

May 9, 2025

**PARTICIPANTS TO THE REGIONAL TRAINING ON LITERACY REMEDIATION  
 PROGRAM**

To: Assistant Schools Division Superintendent  
 Chiefs CID, and SGOD  
 Heads of Public Elementary Schools  
 All Others Concerned

1. In line with RM No. 0397, s. 2025, titled, Regional Training of Trainers on Literacy Remediation Program and its addendum, RM No. 0408, s. 2025, this Office, through the Curriculum Implementation Division (CID), informs the field of the conduct of the Regional Training of Teachers on Literacy Remediation Program on May 14-16, 2025.

2. The activity aims to support the implementation of the Literacy Remediation Program (LRP for Grade 3 learners identified as Low Emerging Readers based on the CRLA End-of-Schoolyear 2024-2025 results.


3. Participants in this activity are the following:

CLUSTER	NAME	SCHOOL	VENUE
5	Marcelina M. Divinagracia	Booy Elementary School	Diamond Hotel 8 Apitong St. Cebu City
	Ma. Catherine A. Rollon	Booy South Elementary School	
	Jennifer L. Morgia	Cabawan Elementary School	
	Ma. Cecilia Ordidor Jean Rosette Burabo	City East Elementary School	
	Maria Vivina M. Pastolero	Dampas Elementary School	
	Mildred B. Patac	Dao Elementary School	
	Rusela M. Legaspi	Manga Elementary School	
	Grace Joy M. Salfocial	Mansasa Elementary School	
	Glenda B. Lacea	Taloto Elementary School	
	Maricel C. Caralos	Tiptip Elementary School	
Celsa C. Perocho	Ubujan Elementary School		



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
 Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
 (038)427-6718; (038)544-2147  
 Email Address: tagbilarancity.division@deped.gov.ph

4. The Education Program Supervisor in English is required to join as part of the Program Management.
5. The participants are expected to bring the following:
  - a. laptop
  - b. extension wire
  - c. Wi-Fi router
  - d. medicines for those on medication
6. Per Section VI of DepEd Order No. 10, s. 2025, teachers who voluntarily participate in the conduct of the Program which includes the Regional Training of Trainers (RTOT) on Literacy Remediation Program (LRP) shall be entitled to vacation service credit subject to the provisions of DepEd Order No. 13, s 2024.
7. Expenses for board and lodging and supplies and materials incurred in relation to the conduct of the activity shall be charged against the **2025 BEC Funds**, while the travel expenses of the members of the Program Management team and participants from the School Divisions shall be charged against their local funds subject to the usual accounting and auditing rules and regulations.
8. For the guidance and compliance of all concerned.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent