



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
CID-2025 121

TO : JOSEPH C. BARRETE – Division Office
MRS. GENEVE BONGCAC – DCPNHS-SH
MRS. ALY MARIE CAJILOG – CITY CENTRAL ES

FROM : DR. WILFREDA D. BONGALOS, CESO V
Schools Division Superintendent *WDB*

**SUBJECT: PLANNING CONFERENCE AND REVIEW AND QUALITY ASSURANCE
OF THE TRAINING RESOURCE PACKAGE FOR THE REVISED K TO
10 CURRICULUM CAPACITY BUILDING ACTIVITIES (PHASE-2) –
EXPANSION OF CORE TRAINING FACULTY**

DATE : May 20, 2025

1. Pursuant to Regional Memorandum dated 2025, re: Planning Conference and Review and Quality Assurance of the Training Resource Package for the Revised K to 10 Curriculum Capacity Building Activities (Phase 2)-Expansion of Core Training Faculty on May May 26 – 28, 2025 at Holiday Plaza Hotel, F Ramos St. St., Cebu City, 6000 Cebu, you are hereby directed to attend the said planning conference. The activity aims to:

- a. finalizes the program details.
- b. review and quality assure the training resource package; and
- c. discuss related issues and concerns in relation to the conduct of the expansion and core training faculty

2. They are expected to bring the following:

- a. Laptop
- b. Extension cord
- c. Wi-fi router
- d. Medicines (for those on medication)

3. The first meal of all participants is dinner on May 26, 2025, and the last meal is PM snacks on May 28, 2025. The expenses for meals, snacks, and other incidental expenses incurred in relation to the conduct of this activity are chargeable to RO funds while travel and other incidental expenses of the participants from HRD/local funds subject to usual accounting and auditing rules and regulations.

4. For information and compliance.