



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
CID-2025- 099

TO : **LORELEI G. ANORE** – Principal I, Taloto ES
LEMUEL B. BAROL – Principal I, TCCS SPED
CONCEPCION I. GALLENTE – Principal II, TCCES
PROSERPINA A. DOROY – Principal II, Manga ES
EDITHA G. GONE – Principal II, CEES
LANIE G. GUTAS – Principal, DCPSHS
GLAIZA T. JALA – Principal I, Cogon ES

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **PLANNING CONFERENCE FOR THE TRAINING ON
ENHANCING LEADERS' COMPETENCE IN INCLUSIVE
EDUCATION AND DEVELOPMENT OF INDIVIDUALIZED
EDUCATION PLAN**

DATE : May 7, 2025

1. In line with DepEd's commitment to providing inclusive quality education for all learners, this Office, through the Curriculum Implementation Division (CID), hereby announces the **Planning Conference for the Training on Enhancing Leaders' Competence in Inclusive Education and Development of Individualized Education Plan**, which will be held on **May 9, 2025, at 9:00 a.m.** at the **Division Office Conference Room**.
2. The activity aims to:
 - prepare all necessary documents for the training;
 - finalize the training matrix; and
 - ensure alignment of objectives and content with the goals of inclusive education and effective implementation of Individualized Education Plans (IEPs).
3. Participants are expected to come prepared with relevant references and preliminary plans to contribute to the success of the upcoming training.
4. Immediate dissemination of, and compliance with this Memorandum is desired.

WDB/JAAL/CID/JTB/jcl



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177
(038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph