



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

March 3, 2025

No. 154 , s. 2025

**2025 RESOURCE GAPS SURVEY AND VALIDATION OF ADOPT-A-SCHOOL NEEDS**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
All Public Elementary and Secondary School Heads  
Division Social Mobilization Focal Person  
Division Engineer  
Division IT Officer

1. This Office, through the Schools Governance and Operation Division, disseminates Regional Memorandum NO. 0199s, 2025 titled: 2025 RESOURCE GAPS SURVEY AND VALIDATION OF ADOPT-A-SCHOOL NEEDS. Attention to paragraph 2 of this memorandum requesting all **School Heads** of all public schools of Region VII (20 Schools Division Offices) to answer the 2025 Resource Gaps/s Survey Form on or before February 28, 2025 (<https://tinyurl.com/2025ResourceGapSurvey>).
2. Attention also to our **Division Social Mobilization Focal Person, Division Engineer** and **Division IT** for the specific instructions. Attached is the Regional Memorandum for your reference.
3. For immediate dissemination and compliance with this Memorandum is enjoined.

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent



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Office of the Regional Director

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**REGIONAL MEMORANDUM**

No. 0158, s. 2025

**2025 RESOURCE GAPS SURVEY AND VALIDATION OF ADOPT-A-SCHOOL NEEDS**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

1. The school may lack the resources, knowledge or reach to accomplish major changes or even just implement programs, projects and activities. Per DepEd Order No. 40 s. 2015, the Department of Education needs to enter into partnership with different groups that may provide additional resources. Therefore, it is important that schools continuously conduct a map of educational gaps so that partners can easily identify the resource needs that they may be able to provide.

2. In view thereof, the **School Heads** of all public schools of Region VII (20 Schools Division Offices) are requested to answer the 2025 Resource Gap/s Survey Form on or before February 28, 2025 (<https://tinyurl.com/2025ResourceGapSurvey>).

3. Likewise, the **Division Social Mobilization Focal Person** together with the **Division Engineer** and **Division IT Officer** are requested to validate the data on needs for classroom (newcon, repair), Gabaldon restoration, electrification, e-Learning Cart, Smart TV Package, Laptop for Teachers. Corrections or updates shall be inputted into the yellow-filled cells. This activity shall be completed on or before February 28, 2025.

4. Should there be schools not included in the list, please add a new sheet using the template and rename it to Division Office name. The files may be accessed via these links:

- Region VII - <https://tinyurl.com/RegionVIIASPVaI>
- NIR - <https://tinyurl.com/NIRASPVaI>

5. For questions or clarifications, please contact the Regional Partnerships Focal Person.

6. Immediate dissemination and compliance with this Memorandum is enjoined.

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**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
 Director IV  
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