



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran City

Office of the Schools
Division Superintendent

DIVISION MEMORANDUM
CID -2025-⁰⁶⁸

March 18, 2025

To : OIC Chief Education Supervisor- CID
Dr. Aquilino T. Milar Jr. – Administrative Officer V
Mr. Jose Mariñas III – Division ITO
Ms. Corazon H. Samuya –Principal – DCPNHS -JHS
Dr. Legardo R. Palaca –Principal DCPNHS -SHS
Mr. Jenelou John F. Israel –Principal – Manga NHS
Mr. Alberto L. Tibod Jr. – Principal – Mansasa NHS
Mr. Justino M. Canda – Principal – Cogon NHS
Mr. Jesilo Jala – Principal – City of Tagbilaran NHS
Ms. Eutropia R. Arcayena- School Principal- San Isidro NHS
Ms. Grace Marie L. Campos – School Principal – TCSHS
All Others Concerned

**PREPARATORY ACTIVITIES OF PRODUCTION TEAM FOR
THE DIVISION 22ND FOUNDING ANNIVERSARY**

1. In relation to the preparation of our founding anniversary celebration on March 27, 2025, the following members of the Production Team are advised to keep track on the preparatory activities schedule of the team.
2. Enclosed in this memorandum is the preparatory schedules and the members of the production team.
3. The school heads and teachers concerned shall make necessary arrangements for the continuous delivery of duties and functions.
4. For information, guidance and compliance.

WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

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Date	Time	Activity/ies	Venue/ Person/s Involved
March 19, 2025 Wednesday	2:00 -5:00 pm	<ul style="list-style-type: none"> • Presentation Program flow and AVP Sequence • Tasking of Production of the Production Team 	Venue : TCCES – Library Involve - All Members of the Production Team (See Enclosure)
March 21, 2025 Friday	1:30 – 5:00pm	<ul style="list-style-type: none"> • AVP voice over recording • AVP sequence adjustments 	Venue : DO Conference Room Involve - Ms.Jeycelle Inting - Farrah Anaviso - Josephine Himalaloan - Kurt Karl Guñes - Jose Mariñas III - Jesilo Jala - Alberto Tibod - Jarom Ciño - Jenelou John Israel - Jose Arnel Rosal
March 25, 2025 Tuesday	1:30 -5:00 pm	<ul style="list-style-type: none"> • Tech Rehearsal • Final Rehearsal 	Venue : Bohol Cultural Center Involve: - Production Committee - Performers
March 26, 2025 Wednesday	1:30 -5:00 pm	<ul style="list-style-type: none"> • Final Tech Run - and Set-Ups • Committee Coordination Meeting 	Venue : Bohol Cultural Center Involve Production Committee and other Committees
March 27, 2025 Thursday	Whole Day	<ul style="list-style-type: none"> • Founding Anniversary Celebration 	Venue : Bohol Cultural Center

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Production Committee

- Chairperson** - Dr. Neolita S. Sarabia - EPSvr – Division Office
Co -Chair
- **Creative Team** - Ms. Jeycelle E. Inting - Teacher
- **Technical Team** - Mr. Jose Mariñas III - I.T.O. – Division Office

Members :

Creative Team :

- Ms. Priscilla Farrah N. Anaviso - DCPNHS – JHS
- Ms. Vilea Cornell - DCPNHS- JHS
- Ms. Jeremy Vega -DCPNHS – SHS
- Mr. Dennis O. Galope -DCPNHS – SHS
- Mr. John Paul P. Tinampay -DCPNHS- SHS
- Ms. Schwyn S. Sarabia - DCPNHS -SHS
- Dr. Cesar J. Pagulong -Manga NHS
- Mr. Edsel Lodonia -San Isidro NHS
- Mr. Marlon Aporado -DCPNHS -JHS

Technical Team

- Mr. Jenelou John F. Israel -Principal- Manga NHS
- Mr. Alberto L. Tibod Jr -Principal- Mansasa NHS
- Mr. Jesilo G. Jala -Principal – CTNHS
- Mr. Japhet A. Revereal -Division Office
- Mr. Brian C. Rosal -DCPNHS- SHS
- Mr. Kurt Karl Guiñes -San Isidro NHS
- Mr. Jarom A. Ciño -TCSHS
- Mr. Jose Arnel D. Rosal -TCSHS
- Mr. John Lloyd Lanoy -DCPNHS -SHS
- Ms. Rachelle Toston -Cogon NHS