



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
SGOD-2025- 049

TO : **ALBERTO TIBOD JR.**
CORAZON H. SAMUYA
LEGARDO PALACA JR.
GRACE MARIE L CAMPOS
JENELOU JOHN F. ISRAEL
LEMUEL B. BAROL
JUSTINO M. CANDA
EUTROPIA R. ARCAYENA
JESILO G. JALA

MANSASA NHS
DCPNHS-JHS
DCPNHS-SHS
TCSHS
MANGA NHS
SPED-CENTER
COGON NHS
SAN ISIDRO NHS
CTNHS

FROM : **WILFREDA D. BONGALOS PhD CESO V**
Schools Division Superintendent

SUBJECT : **INVITATION TO THE 7th TRAINING- WORKSHOP
AND CONVENTION OF PUBLIC SECONDARY SCHOOL HEADS**

DATE : February 19, 2025

1. With reference to your letter request to attend **the 7th Training- Workshop and Convention of Public Secondary School Heads at Ritz Hotel, Davao City** on April 22-24, 2025.
2. Expenses relative to the activity are chargeable against School MOOE subject to the usual accounting and auditing rules and regulation
3. Please see attached name of participants.
4. Immediate dissemination of and compliance with this Memorandum is desired.

WDB/JAAL/SGOD/MCC/ict



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**LIST OF PARTICIPANTS TO THE 7TH TRAINING WORKSHOP OF PUBLIC
SECONDARY SCHOOL HEADS**

- | | |
|------------------------------------|----------------|
| 1. Jenelou John F. Israel | Manga NHS |
| 2. Lanie G. Gutas | DCPNHS-SHS |
| 3. Pilar Diez | DCPNHS-JHS |
| 4. Mercy Mae Serate | DCPNHS-JHS |
| 5. Procilita H. Milar | DCPNHS-JHS |
| 6. Lemuel B. Barol | SPED |
| 7. Florafel C. Datoy | Mansasa NHS |
| 8. Crestita G. Batingal | Manga NHS |
| 9. Corazon H. Samuya | DCPNHS |
| 10. Alberto L. Tibod | Mansasa NHS |
| 11. Maria Sandra Isabel F. Fortich | DCPNHS |
| 12. Edsel Lodonía | San Isidro NHS |
| 13. Legardo R. Palaca | DCPNHS-SHS |
| 14. Grace Marie L. Campos | TCSHS |
| 15. Jesilo G. Jala | CTNHS |
| 16. Maricel O. Barimbao | Cogon NHS |
| 17. Rachel Mende | DCPNHS-SHS |
| 18. Mary Faith Barrete | DCPNHS-SHS |

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**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER**

February 7, 2025

**NAPSSHI
TAGBILARAN CITY
CHAPTER**

*** OFFICERS ***

Mr. Alberto Tibod Jr.
President

Dr. Legardo R. Palaca Jr.
Vice-President for
Internal Affairs

Mrs. Corazon H. Samuya
Vice-President for
External Affairs

Dr. Pilar Diez
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Mr. Aljon S. Fronteras
Public Information Officer

Mr. Melchor B. Daniel Jr.
Peace Officer

**“Unity for
Development”**

DR. WILFREDA D. BONGALOS, CESO V
*Schools Division Superintendent
Division of City Schools – Tagbilaran City*

Dr. Bongalos,

Warmest greetings!

We hope this letter finds you in good health and high spirits. We respectfully write to bring to your attention the invitation of NAPSSHI (National Association of Public Secondary School Heads, Incorporated) to the **7th Training-Workshop and Convention of Public Secondary School Heads at Ritz Hotel, Davao City on April 22-24, 2025** with the theme, *“Empowering Visionary Leaders in Achieving Sustainable Success in Today’s Dynamic Educational Setting”*.

The training-workshop aims to (1) resolve crucial topics that are integral to us school leaders, and (2) empower school administrators/leaders to be visionary leaders by understanding legal aspects related to education.

In light of the significance of this event, the NAPSSHI – Tagbilaran City Chapter **humbly requests your kind permission and approval** to participate in the aforementioned training-workshop on the specific dates. Additionally, **we modestly request that our registration, travel, and incidental expenses be charged to our respective School MOOE**, subject to its availability and in strict adherence to the established accounting and auditing guidelines of COA and of our Department of Education.

We will assure you that essential expenses of our schools will remain our top priority, and our monthly school budget will be allocated accordingly before the said activity takes place. Moreover, we will ensure that normal school operations continue to run smoothly by designating capable Officers-in-Charge (OICs) during our absence. For your reference, we have attached the official invitation letter of NAPSSHI, the DM-OUHROD-2024-200

and the list of interested NAPSSHI members of our division who wished to participate.

We express our sincere hopes for a positive response to our request, as permission and support will significantly contribute to our professional growth and the enhancement of financial management practices in our school and in our division.

We are immensely grateful for your unwavering dedication to education and government service and your unwavering support in fostering the personal and professional development growth of the secondary school heads. Your commitment is truly inspiring, and we deeply appreciate the time and consideration you have given to this letter.

With utmost respect,



ALBERTO TIBOD JR.

President, NAPSSHI

Tagbilaran City Chapter

School Principal I

Mansasa National High School School



**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER**

**LIST OF INTERESTED NAPPSHI MEMBERS
to attend and participate in the said activity**

- | | |
|---|---|
| 1. MR. JENELOU JOHN F. ISRAEL | School Principal I (Manga NHS) |
| 2. LANIE G. GUTAS | Assistant School Principal II (DCPNHS) |
| 3. MRS. PILAR DIEZ | Head Teacher III (DCPNHS-JHS) |
| 4. MRS. MERCY MAE SERATE | Head Teacher III (DCPNHS-JHS) |
| 5. DR. PROCILITA H. MILAR | Head Teacher III (DCPNHS-JHS) |
| 6. MR. LEMUEL B. BAROL | School Principal I (Tagb. SPED-CENTER) |
| 7. DR. FLORAFEL C. DATOY | Head Teacher III (Mansasa NHS) |
| 8. MRS. CRESTITA G. BATNGAL | Head Teacher III (Manga NHS) |
| 9. MRS. CORAZON H. SAMUYA | School Principal I (DCPNHS-JHS) |
| 10. MR. ALBERTO L. TIBOD JR. | School Principal I (Mansasa NHS) |
| 11. MS. MARIA SANDRA ISABEL S. FORTICH | Head Teacher IV (DCPNHS-JHS) |
| 12. MR. EDESEL LODONIA | Head Teacher I (San Isidro NHS) |
| 13. MR. LEGARDO R. PALACA JR. | School Principal I (DCPNHS-SHS) |
| 14. MRS. GRACE MARIE L. CAMPOS | School Principal I (TCSHS) |
| 15. MR. JESILO G. JALA | School Principal I (CTNHS) |
| 16. MRS. MARICEL O. BARIMBAO | Head Teacher III (Cogon NHS) |
| 17. MRS. RACHEL MENDE | Master Teacher II (DCPNHS-SHS) |
| 18. MRS. MARY FAITH BARRETE | Master Teacher II (DCPNHS-SHS) |