



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
SGOD- 2025- 044

TO: : Mrs. Editha G. Gone Mrs. Grace Marie L. Campos
Mrs. Maria Alma Dulce A. Lopos Mr. Legardo R. Palaca Jr. PhD
Mr. Felipe D. Epe Mr. Jesilo G. Jala
Mrs. Eufe Rhoda R. Galon Mr. Nilo I. Sendrijas
Mrs. Concepcion I. Gallentes Mrs. Corazon H. Samuya
Mr. Lemuel B. Barol

FROM : **WILFREDA D. BONGALOS PhD CES**
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **Orientation on the Deployment of Student Teachers From
Holy Name University (HNU)**

DATE : February 11, 2025

1. This is to inform you that the Orientation on the Deployment of Student Teachers from **Holy Name University** will be held on **February 13, 2025 at 8:30 AM onwards** at **Grade School EMC, Holy Name University** and we kindly request your support in ensuring that all necessary preparations are made for their deployment.
2. As a cooperating school, we would also like to request that each of you prepare a short & quick talk to share insights with the student interns.
3. We believe your input will be invaluable in motivating and preparing the student teachers for this exciting chapter.
4. We appreciate your cooperation & look forward to a productive orientation session.