



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. **137**, s. 2025

February 21, 2025

**2025 CVIRAA MEET EXECUTIVE AND WORKING COMMITTEES and
 PRE-DEPARTURE ACTIVITIES**

EXECUTIVE COMMITTEE

Honorary Chairman: Hon. Jane Censoria C. Yap - City Mayor
 Co-Chairman: Wilfreda D. Bongalos PhD - Schools Division Superintendent
 Members: John Ariel A. Lagura PhD - OIC ASDS
 Maurine C. Castaño - Chief SGOD
 Hon. Nicanor S. Besas – Chair, Committee on Education
 Cathelyn Torremocha - City Administrator
 Hubert M. Inas - City Treasurer
 Chris John Rener Torralba - General Services Officer
 Mary Sol Perocho - City Budget Officer
 Atty. Meyve Adtuon - OIC ,City Accounting

WORKING COMMITTEES

1. In relation to the coming 2025 Central Visayas Regional Athletic Association (CVIRAA) Meet on March 11 - 16, 2025 in Bayawan City, Negros Oriental listed hereunder are the Working Committee Chairs and Members assigned to said activity.

Committee	Chairman / Co-Chairman	Members	
Over-all Chairman	Wilfreda D. Bongalos PhD CESO V	John Ariel A. Lagura, PhD Maurine C. Castaño Janet T. Butalid PhD	
Sports Coordinators	Alberto A. Lacang	Ma. Antonette P. Dugang	
Finance	Hubert Inas Mirasol Perocho	Atty. Meyve Adtuon Michelle T. Sagaral	Junicel T. Mancha Marife C. Rallos
Distribution of Uniforms	Chris John Rener Torralba (City) March Igang (City) Marife Rallos	Ananias Sumaylo Ruben Lorejo Mae Bacullo Maricris Cornell	Ronilo Cañedo Karen Gumba Cecile Rama Jose Andrew Salise
Supplies / Inventory	Japhet A. Revereal	Gina Gamao Rosalie Tambis Fairy Ann Babaison	Ivy Joy Barbante Margarita Tejano
Kitchen Utensils	Marilou Bedrijo	Raquel Arabaca Jennifer Sarigumba Janet Pateño	Jocelyn Pozon Anamie Bellezas
Porta Mats and Lunch Box	Retchel Sumampong	Antonette Oguis Richard Noculan Sally Lopez	



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Ticketing / Liquidation	Gina Gamao Angeli Faith Pascual	Airene Ciruela Mary Melody Ocon Kent Chadrick Evasco	Lady May Karaan
Purchasing	Marife Rallos Gina E. Gamao	Japhet A. Reveeral Maria Elena Bacus Rosalie Tambis Fairy Ann Babaison Marilou Bedrijo	Kent Chadrick Evasco Ronilo Canedo Ivy Barbante Ruben Lorejo
Food Preparation	Proserpina A. Doroy	<i>Cook</i> Pablita Toledo Rosejean Ramirez Ericka Joy Mariano Vanessa Toledo Miljun Ighot Marve Umas as Faith Bruñidor Geraldine Ighot Razonell Ramirez Isabelo Diez	<i>Assistant Cook</i> Consolacion Jumarito Consolacion Bertumen Maria Camille Ranico Richard Sumampong Charlyn Calinawagan Kiza Cagoco Aljon Fronteras
Food Service	Editha Gone Ermila D. Cardinas	Victor Boniel Presentacion Dagondon Andresa Dulayba Dinah Bustamante Floribel Jawel Ruel Pumatong	Jean Son Magnolia Pancho Antonette Oguis Rogelyn Blantucas Retchel Sumampong
VIP Lounge	Liza E. Maquiling	Beatriz Incog Esther Torralba Glaiza T. Jala	
Food Packing	Lorelie G. Anore Brendalou Arancana	Judith Digal Grace Rios Jessah Mae Catacutan Raquel Arabaca Maria Maximina Babiano Cashmer Batin	Helen Chatto Mary Melody Ocon Jennifer Sarigumba Maricel Galan Sally Lopez
Food Delivery	Jose Andrew Salise Rheo Botero	Ronilo Cañedo Ananias Sumaylo Richard Noculam Jason Vasquez	Arman Quijada Ralp Botero Rodrigo Amancio
Sanitation / Cleanliness	Lemuel Barol	Esther L. Cagas Mercy Mae C. Serate Procilita H. Milar Janet Pateño Maria Frese! Temlor	Maria Lolibeth Torralba Jocelyn Pozon Darvy T. Amoy Arnelie Jean Matu-od
Medical	Dr. Jeia Pondoc Dr. Lev Nadela Dr. Vida Romero	Jericho L. Yarte Nicasio Degamo Adeline Carmen Dagamac Rowena Pizarras CHO/CDRRM Personnel-5	Ralph Albert Bernaldez Bichri Leopando
Transportation	Simon T. Rios (Schedule) March Igang Japhet A. Reveeral (Booking of Ceres)	Eldiebrando Correa Nelson Ochea Archie Tapangan Claro Cesar	Ivar Wapanio Joey Wapanio Jovanie Wapanio
Physical Facilities / After Care	Engr. Louenie Indanao	Junicel Mancha Rodrigo Amancio <i>Carpenters</i>	Reynald Cornell
Documentation	Jose Mariñas III	Jesilo Jala Elizabeth Escolano	
Media / Communication / Sports Gazette	Aimee T. Amistoso	Lanie G. Gutas Glaiza T. Jala Legardo R. Palaca Jr. Aquilino T. Milar Editha G. Gone	

		Lorelie G. Anore Jesilo G. Jala Elizabeth Escolano
Spiritual	Nenita J. Incog	Elisa B. Geagonia Jennifer Sarigumba
Security / Attendance	Joseph Barrete	Legardo R. Palaca Jr. Edgar Fernandez
Discipline / Quarter Master	Eufe Rhoda Galon	Maria Sandra Isabel Fortich Pilar E. Diez
Monitoring & Evaluation Task Force	Maurine C. Castaño Janet T. Butalid Alberto A. Lacang	Ma. Antonette P. Dugang Simon T. Rios Elisa B. Geagonia Nenita J. Incog Filomena Tanggaan
Decoration of the entrance and exit gates	John Chris Rener Torralba	GSO - Tagbilaran City personnel
Beautification/ Decoration of The Mess Hall , Adoration Stage and VIP Hall	Juanita C. Lafuente	Ma. Antonette Dugang Lanie G. Gutas Maria Sandra Isabel Fortich Elisa B. Geagonia Filomena C. Tanggaan Elizabeth Escolano Maricel Barimbao Chrysostom Dalumbar Nenita J. Incog Richard Sumampong
Learners Rights Protection Desk	Aquilino T. Milar Jr Elizabeth Escolano	
Parents' Lounge	Cherry Michelle A. Collyer	Juanita C. Lafuente
Secretariat	Ma. Antonette P. Dugang	Esther L. Cagas Lady May P. Karaan
Delegation ID and Profiling	Engr. Jose Mariñas III Corazon H. Samuya	Alberto Tibod Jr. Crestita Batingal Jesilo Jala Editha Gone Maria Sandra Isabel Fortich Ermila D. Cardinas Lemuel Barol Lanie G. Gutas Pilar E. Diez
Medal Tally	Filomena C. Tanggaan	Maricel Barimbao
Quarter Announcer	Chrysostom Dalumbar	
Training Officials	Kim Micayabas Dennis Bigcas Marissa Udtohan Rezalyn Geolagon Neolita S. Sarabia Maria Vivina Pastolero Vincent Mark P. Ranay Dougeford Castaño Jonathan D. Membreve Edsel Lodonía Cesar Pagulong Jeremy Vega Hilario D. Aparre Jr. Porcino C. Bahalla Ma. Preciosa Culajao Mary Jane Estodillo Joselito C. Galendo John Paul Tinampay Gina Dосdos Robert Malaya Jose Earl Diola Alma G. Piquero	Rufa Mae Vistal Nora Seloterio Annabel Anore David Ian R. Olalo Paz Emily Macarayan Victor Tesorero III Jubel Martinez Rodulfo Gamboa Dennis Galope Jenelyn Mae Abadiano Mae Bastes Virgilio Tupos Jr. Rachel Autentico Martin Kushuer Varona Lilibeth Igang Ralph Melchor Lacang Floridel Pelin Vivian Cabodbod Oliver Arcillas Jerry B. Belecina

2. For the guidance of all the Working Committee Chairs and Members the following division color coding is to be observed as follows:

Day	Date	Uniform / Color
1	March 7, 2025	Travel Clothes
2	March 8, 2025	Any City Meet Uniform
3	March 9, 2025	Any CVIRAA Uniform
4	March 10, 2025	Green
5	March 11, 2025	White
6	March 12, 2025	Blue
7	March 13, 2025	Yellow
8	March 14, 2025	Red
9	March 15, 2025	Orange
10	March 16, 2025	Green

3. A **Special Meeting for all 2025 CViRAA Meet Working Committee Chairs and Members is scheduled on February 26, 2025, at 8:30 AM at the Tagbilaran City Central Elementary School (TCCES) Covered Court.** This meeting will provide a run-through of your duties and responsibilities, along with a final briefing on the preparations for the entire event. A photo session and profiling will follow immediately after the meeting.

4. Additionally, the **Pre-Departure Meeting** will be held on **March 5, 2025, at 8:15 AM at the TCCES Covered Court. All athletes, coaches, assistant coaches, chaperones, trainers, Working Committee Chairs and the athletes' parents are required to attend.** Working Committee Chairs are tasked with preparing and presenting their Committee House Rules during the meeting.

5. Finally, on **March 10, 2025**, is the **final deliberation and screening** of qualified athletes, coaches, assistant coaches, trainers, and chaperones will take place in Bayawan City, Negros Oriental. All deficiencies noted during the regional screening of athletes' credentials held last February 12, 2025 in TCCES Covered Court must be addressed to ensure eligibility for participation in the activity.

6. This memorandum serves as the official travel order for all concerned personnel from the schools, the Schools Division Office (SDO) Tagbilaran, the Local Government Unit (LGU) Tagbilaran, and the Phillipine National Police (PNP) who are designated members of the various working committees.

7. Immediate dissemination and compliance of this memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent

WDB/JAL/MCC/aal



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