



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
 Superintendent**

February 19, 2025

DIVISION MEMORANDUM  
 No.128, s. 2025

**UPSKILLING TEACHERS ON SCIENTIFIC INVESTIGATORY PROJECTS (SIP)  
 AND SCIENCE RESEARCH**

To: All Public Elementary and Secondary School Heads  
 All Others Concerned

1. This Office, through the Curriculum and Implementation Division (CID) hereby announces the conduct of training on **Upskilling Teachers on Scientific Investigatory projects (SIP) and Science Research on March 21-22, 2025.**

2. The primary objectives of this activity are:

*2.1 equip teachers with a comprehensive understanding of the scientific method, research design, data collection, and analysis to effectively guide students in conducting investigatory projects;*

*2.2 develop teachers on best practices for mentoring students, from selecting research topics to designing experiments, analyzing results, and preparing research papers for competitions or publication; and*

*2.3 enable teachers to incorporate inquiry-based and project-based learning strategies into their science curriculum to foster critical thinking, creativity, and problem-solving skills in students.*

3. Bellow are the allocation of participants per school.

**3.1 Elementary Schools**

<b>Name of School</b>	<b>No. of Participants</b>
<i>Bool Elementary School</i>	2
<i>Booy Elementary School</i>	2
<i>Booy South Elementary School</i>	2
<i>Cabawan Elementary School</i>	2
<i>City East Elementary School</i>	2
<i>Cogon Elementary School</i>	2
<i>Dampas Elementary School</i>	2
<i>Dao Elementary School</i>	2
<i>Eastern Cogon Elementary School</i>	2
<i>Manga Elementary School</i>	2
<i>Mansasa Elementary School</i>	2
<i>San Isidro Elementary School</i>	2
<i>Taloto Elementary School</i>	2
<i>Tagbilararan City Central Elementary School</i>	2



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<b>Name of School</b>	<b>No. of Participants</b>
<i>Tiptip Elementary School</i>	2
<i>Ubujan Elementary School</i>	2

### **3.2 Secondary Schools**

<b>Name of School</b>	<b>No. of Participants</b>
<i>City of Tagbilaran National High School</i>	1
<i>Cogon National High School</i>	1
<i>Dr. Cecilio Putong National High School – JHS</i>	1
<i>Dr. Cecilio Putong National High School - SHS</i>	1
<i>Manga National High School</i>	1
<i>Mansasa National High School</i>	1
<i>San Isidro National High School</i>	1
<i>Tagbilaran City Science High School</i>	1
<i>Taloto National High School</i>	1

4. A **Registration Fee of Six Hundred Pesos (Php 600.00) per day per participant, with a total of One Thousand Two Hundred Pesos (Php 1,200.00) for two (2) days** will be collected from each participant to cover meals, snacks and other incidental expenses relative to the conduct of the activity and shall be charged against Division Office Funds/MOOE (for SDO participants and facilitators) and School Funds/MOOE (for participants from the schools). Expenses relative to the conduct of the activity are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash and cheque to the DepEd Division of Tagbilaran City. Participants from schools are highly encouraged to pay the registration fee starting **February 24, 2025 or during the conduct of the training.**

5. Teacher participants in this activity shall be entitled to service credits in accordance with the provisions of DO No. 19, s.2011 and DO No. 53, s.2003 (for participation in activity during weekends and holidays or vacations). On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) per CSC DBM Joint Circular No. 2s,2004.

6. Immediate dissemination of this Memorandum is directed.

**WILFREDA D. BONGALOS PhD CESO V**  
 Schools Division Superintendent