



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
SGOD-2025-003

TO : **MAURINE C. CASTAÑO** -SGOD Chief
JANET T. BUTALID -CID Chief
LEGARDO R. PALACA JR. -Principal DCPNHS SHS
CORAZON H. SAMUYA -Principal DCPNHS JHS
ALBERTO L. TIBOD -Principal Mansasa NHS

FROM : **WILFREDA D. BONGALOS PhD QESO V**
Schools Division Superintendent

SUBJECT : **PREPARATORY ACTIVITIES FOR THE BOOTH DISPLAY FOR THE NATIONAL MANCOM**

DATE : January 7, 2024

1. With reference to RM 1191 s. 2024, Re: Region VII Hosting for the National Management Committee Meeting on January 29-30, 2025, you are hereby advised to prepare the needed display for the Booth **starting January 11 until its done.**
2. Members of the preparatory activities are the following
 - Aliza Goloso DCPNHS -SHS
 - Rosendo Gatillo DCPNHS- SHS
 - Dennis Belano DCPNHS -JHS
 - Rufino Datoy Jr. DCPNHS -JHS
 - Maerichen Tadena DCPNHS -JHS
 - Carlyl Sonlit DCPNHS -JHS
 - Lord Louiel Cabulao Mansasa NHS
3. Teachers who are involved in this activity (on Saturdays) shall be entitled to service credits pursuant to DO 53 s. 2003 titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC & DBM No. 2 s. 2004.
4. Expenses relative to the conduct of this activity shall be charged against Division subject to the usual accounting and auditing rules
5. Immediate dissemination of this Memorandum is desired.