



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 240

TO : All SGOD personnel

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent *jr*

SUBJECT : **COORDINATION MEETING AND CAPACITY BUILDING OF
THE DIVISION DRRM TEAM**

DATE : December 11, 2024

1. The Disaster Risk Reduction and Management (DRRM) Team in the Tagbilaran City Schools Division Office plays a critical role in ensuring the safety and resilience of schools and communities in the face of natural and man-made disaster. It is essential in fostering a disaster-resilient educational system that prioritizes the safety, well-being, and continued learning of students and staff.
2. In view thereof, you are hereby directed to attend the Coordination meeting and Capability building of the Division DRRM Team on December 16-17, 2024. The venue for the said activity will be at the H Resort- The Coral Cliff, Pangangan, Calape, Bohol.
3. Food and other incidental expenses during the conduct of activities shall be charged against DRRM Funds. Travelling expenses of the participants shall be chargeable against the Local Funds or other sources. All shall be subject to the usual government accounting and auditing rules and regulations.
4. For clarifications and questions, contact Jericho L. Yarte through his mobile number 09190693606.
5. Immediate dissemination of this Memorandum to all concerned is desired.