



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

December 4, 2024

SGOD-2024-235

TO :

ADELINE CARMEN DAGAMAC
AIMEE AMISTOSO
AQUILINO MILAR JR
BERNADITO TAGUISA
CHERRY MICHELLE COLLYER
ESTHER CAGAS
FILOMENA TANGGAAN
GINA GAMAO
JAPHET REVEREAL
JERICHO YARTE
JOANALLI INTIA
JOCELYN CUTIN
JOCELYN POZON
JOERMELYN PASILBAS
JOHN ARIEL LAGURA
JOSE ANDREW SALISE
JOSE MARIÑAS III
JUANITA LAFUENTE
JUNICEL MANCHA
LOUENIE INDANAO
MARIA ANTONETTE DUGANG
MARIFE RALLOS
MAURINE CASTAÑO
RHODELIA TUMANDA
ROSENE OLAIVAR
RUBEN LOREJO
SIMON RIOS
TAMMY RELAMPAGOS
VIDA ROMERO

FROM :

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent *WDB*

SUBJECT :

**PARTICIPANTS TO THE FINALIZATION OF
PUBLIC SERVICE CONTINUITY PLAN (PSCP) AND
CONTINGENCY PLANNING**

1. In light of the ever-changing and unpredictable nature of emergencies, disasters, and unexpected events, it is imperative for Department of Education-Tagbilaran City Division on the Finalization of Public Service Continuity Plan (PSCP) and Contingency Planning.



2. In view thereof, this Office in coordination with the Tagbilaran City Disaster Risk and Management Office (CDRRMO) will conduct the Finalization of Public Service Continuity Plan (PSCP) and Contingency Planning on December 9-10, 2024. The venue for the said activity will be at Bohol Fee Farm, Dao, Dausis.
3. Food and other incidental expenses during the conduct of activities shall be charged against DRRM Funds. Travelling expenses of the participants shall be chargeable against the Local Funds or other sources. All shall be subject to the usual government accounting and auditing rules and regulations.
4. For clarifications and questions, contact Jericho L. Yarte through her mobile number 09190693606.
5. Immediate dissemination of this Memorandum to all concerned is desired.