



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 815 , s. 2024

November 19, 2024

**Orientation on the Digitized Learning Resources for Designated School
Library in-charge and Library Coordinators**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Elementary and Secondary School Principals
All Others Concerned

1. This office through the Curriculum Implementation Division (CID) informs the field that the Orientation on the Digitized Learning Resources for Designated School Library in-charge and Library Coordinators shall be conducted on November 23 and December 7, 2024 at Panda Tea Garden Suites, J.A. Clarin Street, Dao, Tagbilaran City.
2. The trainings aims at developing the participant's information, media, and technology skills in creating learning resource materials. Specifically, it aims to:
 - a. to be aware on the produced multimedia which is a great resource for teaching;
 - b. promote the use of digital learning materials through online and offline platforms;
 - c. to improve access to digital technology for all learners; and,
 - d. fully equipped on 21st century library wherein learning resources are in digital format.
3. Participants in this training are the designated school library in-charge and school library coordinators.
4. Service credits shall be granted to all teacher-participants per DepEd Order No. 53, s. 2003 while compensatory overtime credits shall be granted to all non-teaching personnel involved per CSC and DBM Joint Circular No. 2, s. 2004 for the services rendered during vacation, weekends, or holidays.
5. Training meals, snacks, materials and other incidental expenses relative to the conduct of the said training shall be charged against FLO-ROP-723-662 digitization fund and subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

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Schools Division Superintendent

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