



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 810 , s. 2024

November 19, 2024

**ENHANCING ASSESSMENT WRITING FOR EARLY LANGUAGE LITERACY AND
NUMERACY (ELLN)**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Heads of Public Elementary Schools
All Others Concerned

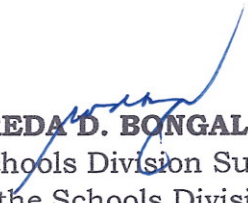
1. In support of the Department of Education (Deped) Early Language Literacy and Numeracy (ELLN) Program under the Every Child a Reader Program (ECARP), this Office, through the Curriculum Implementation Division (CID), will conduct training on **Enhancing Assessment Writing for Early Language Literacy and Numeracy (ELLN)** on November 22-23, 2024, at the Bohol Bee Farm, Dauis, Panglao.
2. The activity aims to:
 - 2.1 train teachers on how to assess student learning outcomes effectively using the HOTS-SOLO taxonomy, enabling them to evaluate students' understanding and application of knowledge at various cognitive levels;
 - 2.2 provide guidance on adapting HOTS-SOLO strategies specifically for Key Stage 1 learners, ensuring that the approaches are age-appropriate and engaging for young children; and
 - 2.3 promote reflective teaching practices.
3. The participants in this undertaking are the selected Grades 1 to 3 teachers. (Enclosure 1).
4. The first meal will be morning snacks on Nov. 22. The last meal will be snacks in the afternoon of November 23.
5. Participants are advised to bring the Curriculum Guides and laptop.
6. Travelling and other incidental expenses incurred by the participants are chargeable against the Division/School MOOE. At the same time, the board and lodging are chargeable

against ELLN Funds which is subject to the usual government accounting and auditing rules and regulations.

7. The teacher participants are entitled to a one-day service credit under DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. Likewise, non-teaching personnel involved in the activity shall be allowed to avail of the Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.

8. Please see the attachments for the Program Schedule Matrix and Official List of Participants.

9. Immediate dissemination of and compliance with this Memorandum are desired.



WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

ENHANCING ASSESSMENT WRITING FOR EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)

Bohol Bee Farm

Daus, Panglao

November 22-23, 2024

LIST OF PARTICIPANTS

| NAME | SCHOOL |
|-----------------------------|-------------------------------------------|
| 1. April Macalisang | Ubujan Elementary School |
| 2. Hazel May Baliguan | City East Elementary School |
| 3. Wilma Redula | Manga Elementary School |
| 4. Reinaria Bastes | Tiptip Elementary School |
| 5. Rosalma Balistoy | Dampas Elementary School |
| 6. Farrah Estose | Mansasa Elementary School |
| 7. Jemina Estorgio | Tagbilaran City Central Elementary School |
| 8. Lizarette Mosquera | Dampas Elementary School |
| 9. Lorna Remolador | City East Elementary School |
| 10. Shiela Dalogdog | Mansasa Elementary School |
| 11. Rowena Mag-aso | Tagbilaran City Central Elementary School |
| 12. Josephine P. Acedo | Dao Elementary School |
| 13. Aly Marie Cajilog | Tagbilaran City Central Elementary School |
| 14. Concepcion C. Simpao | Ubujan Elementary School |
| 15. Marcelina Divinagracia | Booy Elementary School |
| 16. Ma. Elena Sarco | Tiptip Elementary School |
| 17. Richelle B. Belocura | San Isidro Elementary School |
| 18. Annalou Eusena | Tiptip Elementary School |
| 19. Celsa Perocho | Ubujan Elementary School |
| 20. Mary Grace Madula | Tagbilaran City Central Elementary School |
| 21. Sylvia Mahumas | Cabawan Elementary School |
| 22. Josha Membrillos | Tiptip Elementary School |
| 23. Rubilyn Pondoc | Manga Elementary School |
| 24. Maria Galesa | San Isidro Elementary School |
| 25. Mylin Inigo | Manga Elementary School |
| 26. Christilyn P. Saturinas | Ubujan Elementary School |
| 27. Leah Sale | Tiptip Elementary School |
| 28. Reinalou Curacha | Dampas Elementary School |
| 29. Flordeliza Austero | Ubujan Elementary School |
| 30. Anita Baliling | Manga Elementary School |
| 31. Rishelle Anne Ofamen | Tagbilaran Central Elementary School |
| 32. Marjorie Telmo | Manga Elementary School |
| 33. Lilibeth Igang | Manga Elementary School |
| 34. Wilfreda D. Bongalos | Division Office |
| 35. Elisa B. Geagonia | Division Office |
| 36. Beatriz E. Incog | Division Office |
| 37. Aimee T. Amistoso | Division Office |
| 38. Arnelie Jean Matuod | Division Office |

ENHANCING ASSESSMENT WRITING FOR EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)

*Bohol Bee Farm
Dausi, Panglao
November 22-23, 2024*

PROGRAM SCHEDULE MATRIX

| TIME | Duration | DAY 1 November 22, 2024 | DAY 2 November 23, 2024 |
|--------------|-----------------|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| 7:30-8:00 | 30 min | Arrival/ Registration | Breakfast |
| 8:00- 8:20 | 20 min | Opening Program | MOL |
| 8:21- 10:00 | 100 min | Session 1: Overview of HOTS-SOLO in the Classroom F1 – Dr. Aimee T. Amistoso F2 - Dr. Beatriz E. Incog | Workshop 3: Development of Test Questions based on HOTS-SOLO (Fourth Quarter) |
| 10:01-10:20 | 20 min | Uninterrupted Break | Uninterrupted Break |
| 10:21- 11:20 | 60 min | Session 2: HOTS in Practice F 1 – Dr. Elisa B. Geagonia F2 – Dr. Beatriz E. Incog | Presentation and Critiquing of Outputs by Grade Level (Fourth Quarter) |
| 11:21 –12:00 | 40 min | | Workshop 4: Revision of Test Questions based on HOTS-SOLO (Fourth Quarter) |
| 12:01-1:00 | 60 min | LUNCH | LUNCH |
| 1:01 – 2:00 | 60 min | Workshop 1: Development of Test Questions based on HOTS-SOLO (Third Quarter) | Presentation of Revised Outputs by Grade Level (Fourth Quarter) |
| 2:01-2:30 | 30 min | | Workshop 5: Development of Test Questions based on HOTS-SOLO (First Quarter) |
| 2:31-3:30 | 60 min | Presentation and Critiquing of Outputs by Grade Level (Third Quarter) | |
| 3:30-3:45 | 15 min | Uninterrupted Break | Uninterrupted Break |
| 3:45 – 4:30 | 45 min | Workshop 2 : Revision of Test Questions based on HOTS-SOLO (Third Quarter) | Presentation and Critiquing of Outputs by Grade Level (First Quarter) |
| 4:31 -5 :00 | 30 min | Presentation of Revised Outputs by Grade Level (Third Quarter) | Closing Program |