



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 787 , s. 2024

November 12, 2024

SCHOOLS VISIT TO THE LIBRARY HUB

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. Pursuant to DepEd Order 64,s.2009, re: **Institutionalization of Library Hub Project in All Regions and Schools Divisions Nationwide**, this Office through the Curriculum Implementation Division (CID) hereby disseminates the schedule of the schools visit to the Library Hub wherein **Project LR: Learn to Read, Read to Learn** is initiated in the Division of City Schools -Tagbilaran City Library Hub, Miguel Parras Extension, Tagbilaran City.

2. The activity aims to : intensify the commitment of the Division to Deped Order 64,s.2009; attain greater utilization of available supplementary learning resources; provide engaging activities that promote love for books and habit of reading ;support the goal of DepEd in ensuring that every learner is a reader and no one is left behind.

3. Participants to this activity are the Grade 1 pupils and their adviser (1 section only), Grade 7 students and their adviser (1 section only) and the school library in-charge (optional).

4. The Local Government Unit will cover the transportation.

5. Attached are schedules of the library hub visit.

5. For dissemination of and compliance with this Memorandum is desired

W. Bongalos
Fr: **WILFREDA D. BONGALOS PhD CESO.V**
Schools Division Superintendent

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Project LR: Learn to Read, Read to Learn
 November 18 - December 11, 2024
PROGRAM MATRIX

Time	Activity	Persons in-Charge
8:30 - 9:00/01:30-02:00	Preliminaries/Opening Prayer (Prayer leader- Pupil)	Hub Staff, Library Coordinators/in-charge, class adviser
9:00 - 9:30/02:00-02:30	Library Instruction	Division Librarian/Hub in-Charge
9:30 - 10:00/02:30-03:00	Showcasing new titles through "Book Display"	Hub Staff
10:00 - 10:30/03:00-03:30	Book Talk	Division Librarian
10:30 - 11:00/03:30-04:00	Ate-Kuya Storytelling/Short Story Composition (Assessment)	Storyteller, School Library Coordinator/in-Charge, Class Adviser
11:00 - 11:30/04:00-04:30	Magbasa, Mangarap, Magdiwang (Assessment) (Submission of the desire title of books to the wish list box)	Division Librarian

Prepared:

EMILY L. ACABO
 Division Librarian II

Noted: JANET T. BUTALID PhD

OIC- Chief Education Supervisor

Approved:

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent



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Project LR: Learn to Read, Read to Learn
 November 18- December 11, 2024
 SCHEDULE OF SCHOOLS FOR THE VISIT TO THE LIBRARY HUB

School	Date	Time	Persons Responsible	Participants	Resources Needed	Remarks
Bool Elementary School	November 18, 2024	08:30 - 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, TV, sounds/speaker/microphone, supplementary reading books, story books, ball pens/pencils, bond papers, attendance sheets	
Booy Elementary School	November 18, 2024	1:30 - 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Booy South Elementary School	November 19, 2024	08:30 - 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Cabawan Elementary School	November 19, 2024	01:30 - 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
City East Elementary School	November 20, 2024	08:30 - 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Cogon Elementary School	November 20, 2024	01:30 - 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Dampas Elementary School	November 21, 2024	08:30 - 11:30	School Head, Library Coordinator/in-Charge,		Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	

School	Date	Time	Persons Responsible	Participants	Resources Needed	Remarks
Dao Elementary School	November 21, 2024	01:30 – 04:30	Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Eastern Cogon Elementary School	November 22, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Manga Elementary School	November 22, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Mansasa Elementary School	December 2, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
San Isidro Elementary School	December 2, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Tagbilaran City Central-SPED Center	December 3, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Tagbilaran City Central Elementary School	December 3, 2024	04:30 – 01:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	

School	Date	Time	Persons Responsible	Participants	Resources Needed	Remarks
Taloto Elementary School	December 4, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Tiptip Elementary School	December 4, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Ubujuan Elementary School	December 5, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 1 pupils (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Cogon High School Evening Class	December 5, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Dr. Cecilio Putong National High School	December 6, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Mansasa National High School	December 6, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Manga National high School	December 9, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
San Isidro National	December 9, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge,		Laptop, LCD Projector/TV, sounds/speaker/microphone, screen	

School	Date	Time	Persons Responsible	Participants	Resources Needed	Remarks
High School			Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	projector, supplementary reading books, story books, ball pens/pencils, bond papers	
City of Tagbilaran National High School	December 10, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Tagbilaran City Science High School	December 10, 2024	01:30 – 04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Tagbilaran High School for Hearing Impaired	December 11, 2024	08:30 – 11:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	
Taloto High School	December 11, 2024	01:30-04:30	School Head, Library Coordinator/in-Charge, Class Adviser, LR/Hub personnel	Grade 7 students (one section only)	Laptop, LCD Projector/TV, sounds/speaker/microphone, screen projector, supplementary reading books, story books, ball pens/pencils, bond papers	

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