



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
SGOD-2024- 194

TO : **LEGARDO PALACA**- School Principal, Dr. Cecilio Putong NHS-SHS  
**MARICEL BARIMBAO**- Head Teacher, Cogon National High School  
**GRACE MARIE L. CAMPOS**- Principal, Tagbilaran City Science High School

ATTN : **KRISA YBAÑEZ**- Registered Guidance Counselor II, DCPNHS-SHS  
**MARICHELL WILSON**- Registered Guidance Counselor II, CNHS  
**FIEL ANGELIE BAGOLOR**- Registered Guidance Counselor II, TCSHS

FROM : **WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

SUBJECT : **DRY RUN SESSIONS, FINALIZATION OF PLANS, AND BRIEFING OF THE PROGRAM MANAGEMENT TEAM (PMT) FOR THR REGIONAL TRAINING OF TEACHERS (RToT)/ SCHOOL-BASED TRAINING OF CAREER ADVOCATES (SBTCA)**

DATE : October 22, 2024

1. The above-mentioned Registered Guidance Counselors (RGCs) are hereby directed to Attend the **Dry Run Sessions, Finalization of Plans, and Briefing of the Program Management Team (PMT) for the Regional Training of Teachers (RToT)/ School-Based Training of Career Advocates (SBTCA)** on **November 13-14,2024** at **DepEd Ecotech Center, Sudlon, Lahug, Cebu City**.
2. Travel expenses and other incidental expenses of the participants shall be charged to the School MOOE Funds.
3. For your information, guidance and compliance.



Address: H. Zamora St., Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177  
(038)427-6718; (038)544-2147  
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**Department of Education**  
 REGION VII - CENTRAL VISAYAS

10-180  
 DEPED TAGBILARAN CITY DIVISION  
 SDS OFFICE  
**DOWNLOADED**  
 BY \_\_\_\_\_ DATE: 10/21/2024

Office of the Regional Director

**REGIONAL MEMORANDUM**

No. **8970**, s. 2024

73 OCT 2024

**DRY RUN SESSIONS, FINALIZATION OF PLANS, AND BRIEFING OF THE PROGRAM MANAGEMENT TEAM (PMT) FOR THE REGIONAL TRAINING OF TEACHERS (RTOT)/SCHOOL-BASED TRAINING OF CAREER ADVOCATES (SBTCA)**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), will conduct the **Dry Run Sessions, Finalization of Plans, and Briefing of the Program Management Team (PMT) for the Regional Training of Teachers (RTOT)/School-Based Training of Career Advocates (SBTCA)** on November 13 – 14, 2024 at the DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to:
  - a. refine the learning resource package for the RTOT/SBTCA;
  - b. clarify roles, responsibilities, and expectations of the PMT;
  - c. finalize the mechanics of the said training; and
  - d. discuss issues and concerns relevant to the RTOT/SBTCA.
3. The Learning Facilitators(F1) are requested and task to bring laptop together with the soft copies of the Session Guides (SGs) and Slide Decks of the assigned topics.
4. For guidance and reference, enclosed are the List of Participants and Indicative Program of Activities.
5. The expenses for board and lodging and other expenses incurred relative to the aforementioned activity are chargeable against the **Regional Office (RO) 2024 Training Program for Guidance Designates Funds** with SARO No. OSEC-7-24-6317 while travel and other incidental expenses of the participants from the Schools and Schools Division Offices (SDOs) shall be charged to the **Division 2024 HGPA Funds or School/Division Local MOOE Funds**, subject to the usual accounting and auditing rules and regulations
6. For queries, you may reach us through 0917-711-1697 and look for Mr. Misael G. Borgonia, Chief Education Supervisor of the HRDD and NEAP-R Focal Person.
7. For immediate dissemination and compliance of all concerned.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
 Director IV  
 Regional Director

SLJ/EYA/HRDD/MGR/ISS



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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Certificate No. PMP 03MS



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 REGION VII - CENTRAL VISAYAS

**DRY RUN SESSIONS, FINALIZATION OF PLANS, AND BRIEFING OF THE  
 PROGRAM MANAGEMENT TEAM (PMT) FOR THE REGIONAL TRAINING OF  
 TEACHERS (RTotT)/SCHOOL-BASED TRAINING OF CAREER ADVOCATES (SBTCA)**

November 13 - 14, 2024  
 DepEd Ecotech Center, Sudlon, Lahug, Cebu City

**LIST OF PARTICIPANTS**

<b>NAME</b>	<b>OFFICE</b>
1. Mr. Misael G. Borgonia	HRDD
2. Dr. Helen D. Sabino	HRDD
3. Dr. Rosa H. Cabotaje	HRDD
4. Dr. Mitchelin L. Micabani	HRDD
5. Dr. Reynaldo D. Anto	HRDD
6. Dr. Ricky S. Yabo	NEAP-RO
7. Ms. Johnelyn Marie D. Valleser	NEAP-RO
8. Mr. John F. Andrada	HRDD
9. Ms. Roselle S. Aguilar	HRDD
10. Mr. Ferdinand R. Alba	NEAP-RO
11. Ms. Angelica G. Villanueva	HRDD
12. Ms. Jhoneyline T. Jagdon	ESSD
13. Dr. Judith B. Abellaneda	CLMD
14. Dr. Sheena Mae B. Comighud	PPRD
15. Dr. Bernard Tagoy	FD
<b>Class Managers</b>	
16. Dr. Haraliza H. Ofredo (C1)	Talisay City Division
17. Ms. Junette Abapo (C2)	Talisay City Division
18. Dr. Divina Flores (C3)	Mandaue City
19. Ms. Josephine Lawas (C4)	Cebu Province
20. Ms. Luzviminda Alguno (C5)	Naga City
22. Ms. Adelaida B. Ferolino (C6)	Talisay City
23. Ms. Lucita Abangan (C7)	Cebu Province
24. Ma. Elena K. Sentasas (C8)	Mandaue City
25. Ms. Amefel Fernandez (C9)	Cebu Province
<b>Process Observers</b>	
26. Mr. Ryan Redoblado (C1)	Carcar City
27. Ms. Baronessa Varga (C2)	Carcar City
28. Ms. Sharon Abellaneda (C3)	Cebu Province
29. Dr. Ria E. Moreno (C4)	Mandaue City
30. Mr. Kenneth Regene Blasco (C5)	Bohol
31. Mr. Jonifer Dultra (C6)	Cebu City
32. Mr. Pepe Jumamoy Torreon Jr. (C7)	Bohol
33. Mr. Remy Basalo (C8)	Cebu Province
34. Mr. Orlando Omlang (C9)	Dumaguete City
<b>Learning Facilitators (F1)</b>	
1. Dr. Niña Erica U. Omayao	Talisay City



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2. Dr. Junides Aro	Lapu - lapu City
3. Dr. Charles Matthew Japitan	Cebu Province
4. Dr. Emilyn H. Perez	Mandaue City
5. Dr. Jia Grace D. De Arce	Dumaguete City
6. Dr. John Paul T. Salindo	Canlaon City
7. Dr. Loviemer Casipong	Toledo City
8. Dr. Marianne R. Tajantajan	Bohol
9. Dr. Nena F. Bardquillo	Cebu Province
10. Dr. NicaH Maan C. Acojido	Tanjay City
11. Dr. Ricardo V. Abendan	Bogo City
12. Dr. Sharon S. Rebecca	Cebu City
<b>Learning Facilitators (F2)</b>	
13. Dr. Flordeliza A. Vallecera	Bohol
14. Dr. Kathleen Omoso	Negros Oriental
15. Dr. Mae Famulagan	Cebu City
16. Dr. Maria Ellen Cabal	Carcar City
17. Dr. Nerizza Conie Camacho	Cebu City
18. Dr. Renelda B. Lacaba	Cebu City
19. Dr. Ringgo Geopano	Guihulngan City
20. Dr. Sueden Lanje	Bohol
21. Dr. Irene Goborno	Cebu City
22. Dr. Fiel Angelie Bagolor	Tagbilaran City
23. Dr. Darwin Bravante	Toledo City
24. Dr. Dulce Maria Rosari de Guzman	Dumaguete City
25. Dr. Eden Joy P. Olandria	Bohol
26. Dr. Genevieve Lavadia	Cebu City
27. Dr. Krisa Ybanez	Tagbilaran City
28. Dr. Marichell Wilson	Tagbilaran City
29. Dr. Maricille Espina	Cebu City
30. Dr. Pete Cabacog	Bohol
31. Dr. Rosyl Geraldine Partosa	Negros Oriental
32. Dr. Summer Alquez	Toledo City
33. Dr. Vina Rose Daquipil Ay-ad	Bohol
34. Dr. Chrisanty Nova Menchavez	Cebu Province
35. Dr. Mellele P. Gierran	Cebu Province
36. Dr. Jasmin Cabuenas	Talisay City
37. Dr. Aida Karen Ponce	Talisay City
38. Dr. Emelda Espaol	Mandaue City

**TOTAL: 72 participants**



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November 13 - 14, 2024

DepEd Ecotech Center, Sudlon, Lahug, Cebu City

**INDICATIVE PROGRAM OF ACTIVITIES**

Time	Day 1 November 13, 2024	Day 2 November 14, 2024
7:30 AM - 9:00 AM	Arrival and Registration	Preliminaries MOL (8:30 AM - 9:00 AM)
9:00 AM - 9:30 AM	<b>OPENING PROGRAM</b> <b>Philippine National Anthem</b> Ms. Johnelyn Marie D. Valleser EPS-II, NEAP-RO7 <b>Prayer</b> Dr. Rosa H. Cabotaje, EPS, HRDD <b>DepEd Quality Policy Statement</b> Dr. Reynaldo D. Anto, EPS, HRDD <b>Acknowledgement of Participants</b> Dr. Mitchelin L. Micabani, EPS, HRDD <b>Words of Welcome</b> Atty. Fiel Y. Almedra, ARD <b>Rationale</b> Mr. Misael G. Borgonia Chief, HRDD/NEAP-RO7 Focal Person <b>Message</b> Dr. Salustiano T. Jimenez Regional Director <b>Conference Norms</b> Dr. Helen D. Sabino, EPS, HRDD	<b>Finalization of Plans</b>
9:30 AM - 9:45 AM	Health Break	
9:45 AM-10:30 AM	<b>Walkthrough of the RTOT/ SBTCA Resource Package</b> Dr. Ricky S. Yabo, SEPS, NEAP-RO7	<b>Finalization of Plans</b>
10:30AM- 12:00PM	<b>Presentation of Session Guides and Slide Decks</b> Learning Facilitators (F1)  <b>Moderator:</b> Mr. John F. Andrada, EPS-II, HRDD	<b>Briefing of the Program Management Team</b> Mr. Misael G. Borgonia Chief, HRDD/NEAP-RO7 Focal Person
12:00PM- 1:00PM	Lunch Break	
1:00PM- 4:00PM	<b>Presentation of Session Guides and Slide Decks</b> Learning Facilitators (F1)  <b>Moderator:</b> Mr. John F. Andrada, EPS-II, HRDD	<ul style="list-style-type: none"> <li>• <b>Finalization of the Program Details</b></li> <li>• <b>Clearing House</b></li> <li>• <b>Ways Forward</b></li> <li>• <b>Closing Program</b></li> </ul>
4:00PM- 4:30PM	<b>Critiquing</b> Mr. Misael G. Borgonia, Chief, HRDD/NEAP-RO7 Focal Person  Dr. Helen D. Sabino, EPS, HRDD/L & D Focal Person	
4:30PM- 4:45PM	<b>Reminders and Daily Evaluation</b>	
4:45PM- 5:00PM	<b>PMT Debriefing</b>	



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