



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

FINANCE- 2024- 163

To : **MICHELLE T. SAGARAL CPA, MM**, Accountant III
JULIE ANN KRISTIE A. REDILLAS, Budget Officer III
ROSALIE A. TAMBIS, Administrative Assistant III
MARILOU C. BEDRIJO, Administrative Assistant III
JERELYN T. TUMABANG, Administrative Assistant III
ALDRIN M. PAJO, Administrative Assistant III
ANGELI FAITH V. PASCUAL, Administrative Assistant III
CHRYSOSTOM R. DALUMBAR, Administrative Assistant I
RUBEN C. LOREJO, Administrative Officer II

From : **WILFREDA D. BONGALOS PhD CESO V** *MB*
Schools Division Superintendent

Subject: **SEMINAR ON LAWS AND REGULATIONS ON GOVERNMENT
EXPENDITURES (LARGE)**

Date : October 2, 2024

- 1) In reference to the attached Confirmation Letter from the Commission on Audit (COA) Regional Office No. VII dated 20 September 2024, you are hereby confirmed to attend the Seminar on Laws and Regulations on Government Expenditures (LARGE) on 15-18 October 2024 in the 2/F Multi-Purpose Hall, COA Regional Office-VII, Cebu City.
- 2) The said seminar is one of the supplemental training plan/course offerings of COA Regional Office-VII for Agency Personnel involved in the processing of claims and disbursements including certifying and approving officers.
- 3) All expenses relative to the said activity shall be charged to the Division MOOE/local funds, subject to usual accounting and auditing rules and regulations.
- 4) For information, guidance, and compliance.

WDB/JAAL/FINANCE/MTS/afvp



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. VII
M.J. Cuenco Avenue, Corner V. Sotto Street, 6000 Cebu City

20 September 2024

CONFIRMATION LETTER

DR. WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent
Dep-Ed Division of City Schools – Tagbilaran City
H. Zamora St., Dampas, Tagbilarana City, Bohol 6300

Dear Dr. Bongalos,

We are confirming the attendance of the following personnel to the **Seminar on Laws and Regulations on Government Expenditures (LARGE)** on 15-18 October 2024 to be held at the 2nd Floor Multi-Purpose Hall, COA Regional Office-VII, Cebu City:

Name	Position	Office
1. Michelle T. Sagaral	Accountant III	Dep-Ed Division of City Schools – Tagbilaran City
2. Julie Ann Kristie A. Redillas	Budget Officer III	Dep-Ed Division of City Schools – Tagbilaran City
3. Rosalie A. Tambis	Administrative Assistant III	Dep-Ed Division of City Schools – Tagbilaran City
4. Marilou C. Bedrijo	Administrative Assistant III	Dep-Ed Division of City Schools – Tagbilaran City
5. Jerelyn T. Tumabang	Administrative Assistant III	Dep-Ed Division of City Schools – Tagbilaran City
6. Aldrin M. Pajo	Administrative Assistant III	Dep-Ed Division of City Schools – Tagbilaran City
7. Angeli Faith V. Pascual	Administrative Assistant III	Dep-Ed Division of City Schools – Tagbilaran City
8. Chrysostom R. Dalumbar	Administrative Assistant I	Dep-Ed Division of City Schools – Tagbilaran City
9. Ruben C. Lorejo	Administrative Officer II	Dep-Ed Division of City Schools – Tagbilaran City



A seminar fee of Php8,000.00/participant (**Live-Out**) is mandatory. The mode of payment should be in any of the following:

- a. Check drawn payable in the name of the "COA SPTC Cebu";
- b. Cash payment; and
- c. Direct deposit or LDDAP-ADA to the Landbank of the Philippines (LBP)

Account Name: COA SPTC Cebu

Account No.: 1452-1023-11

Check and cash payments should be made at the Cashier, Administration, Training and Finance Division Office, Commission on Audit Regional Office No. VII, M.J. Cuenco Avenue corner V. Sotto Street, Barangay Tinago, Cebu City, at least **two (2) weeks before the training.**

Should you wish to avail of our dormitory facilities, the rates are as follows:

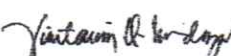
Twin Sharing: 450.00/pax/day Quadruple Sharing: 350.00/pax/day

For our dormitory reservation, please contact (032) 254-2210 and (032) 255-5314 local 751 and look for Mr. Roche G. Olediana, Dorm In-charge.

Should you have any further inquiries, you may contact Ms. Siarol A. Divino, Administrative Officer IV, Administration, Training and Finance Division via email at rtu.coar7@gmail.com or at contact number (032) 255-5314 local 732.

Thank you for your continued support to the thrust of this Commission.

Very truly yours,


COA Signed
2024-05-29
17:25:16
VISITACION Q. MENDOZA
Director IV

Conforme:


DR. WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent

VQM/EPC/CEPS/sd/aags





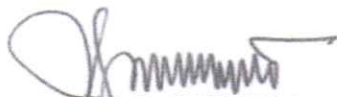
REPUBLIC OF THE PHILIPPINES
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REGIONAL OFFICE NO. VII

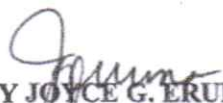
M.J Cuenco Avenue, Corner V. Sotto Street, 6000 Cebu City

**SUPPLEMENTAL REGIONAL TRAINING PLAN/SCHEDULE OF COURSE
 OFFERINGS**
for AGENCY PERSONNEL
For the period July to October 2024

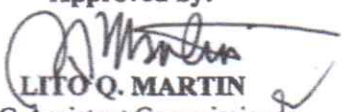
DURATION	COURSE	MODALITY	TARGET PARTICIPANTS	TRAINING FEE
Seminar on Laws and Regulations on Government Expenditures (LARGE)				
August 13-16	Batch 3	In-person	Personnel involved in the processing of claims and disbursements including certifying and approving officers	P 8,000 per participant
August 27-30	Batch 4		Personnel involved in the processing of claims and disbursements including certifying and approving officers	
October 15-18	Batch 5	In-person	Personnel involved in the processing of claims and disbursements including certifying and approving officers	
Training on the Handbook on the Financial Transactions of Sangguniang Kabataan (HFTSK)				
July 29-August 1	Batch 9	In-person	SK Chairperson, SK Treasurer and Designated Budget Monitoring Officer	P 8,000 per participant
September 3-6	Batch 10		SK Chairperson, SK Treasurer and Designated Budget Monitoring Officer	
September 24-27	Batch 11		SK Chairperson, SK Treasurer and Designated Budget Monitoring Officer	

Recommending Approval:


EVA P. CABRERA
 Assistant Director
 Officer-in-Charge
 COA Regional Office No. VII


MARY JOYCE G. ERUMA
 OIC-Director IV
 Professional Development Office

Approved by:


LITO Q. MARTIN
 OIC-Assistant Commissioner
 Professional and Institutional Development Sector