



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
Finance No. 161 s. 2024

TO: **SCHOOL PRINCIPALS
ASSISTANT SCHOOL PRINCIPALS
HEAD TEACHERS
ALL OTHERS CONCERNED**

FROM: **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent 

SUBJECT: **2024 3RD PAGBA QUARTERLY SEMINAR AND MEETING**

DATE: September 30, 2024

1. With reference to the invitation of Philippine Association for Government Budget Administration (PAGBA) themed **“Responding to the Continuing Challenges of Innovations & Technology to Public Financial Management”** to be conducted on November 27-30, 2024, at Baguio City, this Office issues the official list of participants from the school implementing & operating units.
2. The registration fee and travel expenses of participants shall be charged against their respective local funds, subject to the approval of their respective approving authority. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this Memorandum to all concerned is desired.



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph

Official List of Participants:

School	Personnel
Manga National High School	1. Jenelou John F. Israel – School Principal I
Dr. Cecilio Putong National High school – SHS	2. Legardo R. Palaca Jr – School Principal I
	3. Melchor B. Daniel Jr. – Asst. School Principal II
Dr. Cecilio Putong National High school – JHS	4. Maria Teresa T. Laroda – Asst. School Principal II
	5. Ermila D. Cardinas – Head Teacher III
	6. Procilita H. Milar – Head Teacher III
Mansasa National High School	7. Florafel C. Datoy – Head Teacher III
Tagbilaran City Science High School	8. Aljon S. Fronteras – Head Teacher III
San Isidro National High School	9. Eutropia R. Arcayena – Head Teacher I

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Date: 9/30/2024
Time: 2:15

**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER**

September 30, 2024

**NAPSSHI
TAGBILARAN CITY
CHAPTER**

*** OFFICERS ***

**Mr. Jenelou John F.
Israel**
President

**Dr. Legardo R.
Palaca Jr.**
Vice-President

**Mrs. Maria Teresa T.
Laroda**
Secretary

**Dr. Florafel C.
Datoy**
Treasurer

**Miss Maria Sandra Isabelle
S. Fortich**
Public Information Officer

**"Unity for
Development"**

DR. WILFREDA D. BONGALOS, CESO V

*Schools Division Superintendent
Division of City Schools – Tagbilaran City*

Dr. Bongalos,

Warmest greetings!

We hope this letter finds you in good health and high spirits. We respectfully write to bring to your attention the invitation of PAGBA, INC. (Philippine Association for Government Budget Administration, Incorporated) to the **2024 3rd PAGBA Quarterly Seminar and Meeting on November 27-30, 2024 at Baguio City** with the theme, *"Responding to the Continuing Challenges of Innovation and Technology to Public Financial Management"*.

The seminar and meeting aims to capacitate budget/finance officers, government personnel, **school administrators** and other officials to sound public management and good governance through the discussion of the following topics:

- Laws and Rules on Government Expenditures
- Avoiding COA Disallowances; Remedies and Best Practices
- Updates on Compensation and Allowances in Government
- Omnibus Rules on Appointments and Other HR Actions
- Tax Updates and Ease of Paying Taxes
- Updates on New Procurement Rules and Regulations
- Cybercrime and Its Effect on Society
- Pag-Ibig Premiums, Benefits and Investment Opportunities
- Records Management Disposal

In light of the significance of this event, the NAPSSHI – Tagbilaran City Chapter **humbly requests your kind permission and approval** to participate in the aforementioned Seminar and Meeting on the specific dates. Additionally, **we modestly request that our registration, travel, and incidental expenses be charged to our respective School MOOE**, subject to its availability and in strict adherence to the

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established accounting and auditing guidelines of COA and of our Department of Education.

We will assure you that essential expenses of our schools will remain our top priority, and our monthly school budget will be allocated accordingly before the said activity takes place. Moreover, we will ensure that normal school operations continue to run smoothly by designating capable Officers-in-Charge (OICs) during our absence. For your reference, we have attached the official invitation letter of PAGBA and the list of interested NAPSSHI members of our division who wished to participate.

We express our sincere hopes for a positive response to our request, as permission and support will significantly contribute to our professional growth and the enhancement of financial management practices in our school and in our division.

We are immensely grateful for your unwavering dedication to education and government service and your unwavering support in fostering the personal and professional development growth of the secondary school heads. Your commitment is truly inspiring, and we deeply appreciate the time and consideration you have given to this letter.

With utmost respect,

JENELOU JOHN F. ISRAEL

President, NAPSSHI

Tagbilaran City Chapter

School Principal I

Manga National High School School

0908.207.4777



**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
TAGBILARAN CHAPTER**

**LIST OF INTERESTED NAPPSHI MEMBERS
to attend and participate in the said activity**

1. **MR. JENELOU JOHN F. ISRAEL** School Principal I (Manga NHS) ✓
2. **DR. LEGARDO R. PALACA JR.** School Principal I (DCPNH-SHS) ✓
3. **MR. MELCHOR B. DANIEL JR.** Assistant School Principal II (DCPNHS-SHS) ✓
4. **MRS. MARIA TERESA T. LARODA** Assistant School Principal II (DCPNHS-JHS) ✓
5. **DR. ERMILA D. CARDINAS** Head Teacher III (DCPNHS-JHS) ✓
6. **DR. PROCILITA H. MILAR** Head Teacher III (DCPNHS-JHS) ✓
7. **MR. ALJON S. FRONTERAS** Head Teacher III (TCSHS) ✓
8. **DR. FLORAFEL C. DATOY** Head Teacher III (Mansasa NHS) ✓
9. **MRS. EUTROPIA R. ARCAYENA** Head Teacher I (San Isidro NHS)



Philippine Association for Government Budget Administration (PAGBA), Inc.

Units N & O, 9th Floor, Lansbergh Place Condominium,
170 Tomas Morato Avenue, Corner Scout Castor St., Quezon City
Website : www.pagba.com Email: admin@pagba.com

September 07, 2024

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Zenaida M. Bolor-Chang, CPA
Former Assistant Commissioner
Bureau of Internal Revenue

Executive Vice President

Luz M. Cantor, CPA
Former Undersecretary
Department of Budget & Management

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Ursula Editha O. San Pedro, CPA
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Former Finance Director
Securities & Exchange Commission

Directors:

Annabelle M. Atillo, CPA
Former Director
Department of Budget & Management

Claridith L. Udani-Paciente, CPA
Corporate Finance Services Chief
Philippine Ports Authority

Advisers:

Atty. Cyril E. Ramos, CPA
Corazon M. Ordoñez, CPA

Attention: Budget/Finance Officers, Accountants, Procurement/Administrative/
Legal/ Personnel Officers, Cashiers/Treasurers, Comptrollers, Planning
Development Officers, Fiscal/School Administrators and other Officials

Dear _____:

Greetings!

The Philippine Association for Government Budget Administration (PAGBA), Inc., offers a new line-up of topics - all attuned to a single objective: to sustain the provision and facilitation of capacity-building requirements relative to sound public financial management and good governance.

The 2024 theme, "**Responding to the Continuing Challenges of Innovations & Technology to Public Financial Management**" connotes a task to financial managers on how to respond to structural reforms attendant to digitalization and a call to civil servants that service responsiveness requires continuing information and professional development.

Hence, we would like to invite you and the concerned officer/s of your agency to attend and participate in the **2024 3rd PAGBA Quarterly Seminar and Meeting to be held on November 27-30, 2024 at the Newtown Plaza Hotel, Baguio City**. We have invited distinguished experts/resource speakers who will discuss the following topics:

- Laws and Rules on Government Expenditures
- Avoiding COA Disallowances; Remedies and Best Practices
- Updates on Compensation and Allowances in Government
- Omnibus Rules on Appointments and Other Human Resource Actions
- Tax Updates and Ease of Paying Taxes
- Updates on New Procurement Rules and Regulations
- Cybercrime and Its Effect on Society
- Pag-ibig Premiums, Benefits and Investment Opportunities
- Records Management Disposal

We encourage you and your officers to be part of this another very exciting learning experience with other PAGBA Members. Your active participation, as well as inputs during the seminar-workshop will be highly appreciated.

For this seminar, each participant shall pay a registration fee of PhP8,000 per NBC No. 563, annual dues of PhP300.00 and one-time membership fee of PhP200.00.

For your convenience, early payment/on-line registration is required. To register online, you may visit our website, www.pagba.com. Check/cash payment should be issued/addressed to the Philippine Association for Government Budget Administration (PAGBA), Inc., or PAGBA, Inc. and deposit to the Land Bank of the Philippines Account No. 1692-1000-30 (COA Branch).

Once payment has been deposited, please send, thru email, the scanned deposit slip or LDDAP to admin@pagba.com.

We have posted in our website a list of nearby hotels, inns and condotels for your information and guidance.

Should you have further inquiries, please email the Secretariat at admin@pagba.com or call Ms. Rosalina Cenon at 0926-6171215 and/or Arlene Estimada at 0927-7725645.

Very truly yours,


Zenaida M. Bolor-Chang, CPA
President