



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**


DIVISION MEMORANDUM
No. 745 , s. 2024

October 23, 2024

**RESEARCH MANAGEMENT: SUBMISSION, ACCEPTANCE, AND EVALUATION OF
MANDATORY DELIVERABLES FOR BERF 2024**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Public Elementary and Secondary School Heads
BERF 2024 Grantees
All Others Concerned

1. In reference to RM No. 978 s. 2024, " Research Management: Submission, Acceptance, And Evaluation Of Mandatory Deliverables For BERF 2024" this Office, through the Schools Governance and Operation Division (SGOD) informs concerned teaching, related teaching, and non-teaching personnel on the **Submission, Acceptance, and Evaluation of Mandatory Research Deliverables for BERF 2024** please see attached memo for the specified deliverables, document reference codes and forms/templates by the Policy and Research Program of DepEd Region VII- Central Visayas.
2. The said research deliverables can be submitted in hard and electronic copies through the link: <https://tiny.cc/ResearchandInnovation2024>. Correspondingly, after the acceptance process, the RRC and SDRC Secretariats shall conduct a technical evaluation to determine the acceptability of the research outputs. In addition, submission outputs with additional requirements, comments, and recommendations will be returned for revision.
3. For more information, please see attached Regional Memorandum.
3. For wide dissemination and immediate action.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent 



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS

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Office of the Regional Director

REGIONAL MEMORANDUM

No. 973 s. 2024

RESEARCH MANAGEMENT: SUBMISSION, ACCEPTANCE, AND EVALUATION OF MANDATORY DELIVERABLES FOR BERF 2024

To: Schools Division Superintendents
 All Others Concerned

1. Pursuant to DepEd Order No. 16, s. 2017, "Research Management Guidelines", this Office, through the Policy, Planning, and Research Division (PPRD) in coordination with the Regional Research Committee (RRC) and Schools Division Research Committees (SDRCs) informs concerned teaching, related teaching, and non-teaching personnel on the **Submission, Acceptance, and Evaluation of Mandatory Research Deliverables for BERF 2024** under the Policy and Research Program of DepEd Region VII-Central Visayas, as specified below:

Research Deliverable(s)	Doc. Ref. Codes	Forms or Templates
Action Research PROGRESS REPORT	RO-PPRD-F067 RO-PPRD-F052 RO-PPRD-F053 RO-PPRD-F054 RO-PPRD-F055 RO-PPRD-F057 RO-PPRD-F071	SWRITES: <u>AR Progress Report</u> Letter Request for Changes in Research Studies Letter Request for Extension of Research Implementation Letter Request for Cessation of the Research Implementation Certificate of Acceptance for Action Research Deliverables <u>Financial Report (Summary of Expenses) Template</u> Catch-up Plan for Research Implementation
Progress Monitoring and TA Provision	RO-PPRD-F049 RO-PPRD-F051	Progress Monitoring Form for Approved BERF Research Studies Technical Assistance (TA) Plan Template
Action Research REPORT	RO-PPRD-F069 RO-PPRD-F034 RO-PPRD-F058 RO-PPRD-F059 RO-PPRD-F060 RO-PPRD-F057 RO-PPRD-F038	SWRITES: <u>AR Report Guide</u> Transmittal Letter for Research Implementation Certification of Research Implementation Certification of Research Results' Dissemination Certification of Research Results' Utilization Financial Report (Summary of Expenses) Template Assessment Checklist for Action Research Report

2. Furthermore, the said research deliverables can be submitted in hard and electronic copies through the link: <http://tiny.cc/ResearchandInnovation2024>. Correspondingly, after the acceptance process, the RRC and SDRC Secretariats shall conduct a technical evaluation to determine the acceptability of the research outputs. In addition, submitted outputs with additional requirements, comments, and recommendations will be returned for revisions.

3. For more information, all concerned may contact the **Policy, Planning, and Research Division (PPRD)**, Department of Education-Regional Office VII, Government Center, Sudlon, Lahug, Cebu City at loc. 734 or through email at pprd.ro7@deped.gov.ph.

4. For wide dissemination and immediate action.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
 Director IV
 Regional Director

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