



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

October 23, 2024

DIVISION MEMORANDUM
No. 742 , s. 2024

**CONDUCT OF THE 16TH NATIONAL CONGRESS AND SEMINAR-WORKSHOP OF
THE DEPARTMENT OF EDUCATION – NATIONAL EMPLOYEES’ UNION**

To: OIC Assistant Schools Division Superintendent
CID and SGOD Chiefs, Unit/Section Heads
Non-Teaching Personnel Members of DepEd-NEU
All Others Concerned

1. The Department of Education-National Employees Union (DepEd-NEU) will be convening the **16th National Congress and Seminar-Workshop** from **November 26-28, 2024** (exclusive of travel time) at **Crown Legacy Hotel Kisad Road, Baguio City** with the theme, **“DepEd NEU: Kabalik sa Pagsusulong ng Five-Point Agenda’ ng Kagawaran ng Edukasyon”**.

2. The following identified non-teaching personnel below are hereby authorized to attend the activity on **Official Business**, provided their participation does not interfere with their regular functions and responsibilities:

Aquilino Milar Jr.
Ma. Antonette Dugang
Chrysostom Dalumbar
Felisa Deligencia
Elizabeth Escolano
Jessah May Catacutan
Louie Supremo
Raquel Arabaca
Hilaria Hora
Krisa Ybañez

Ruben Lorejo
Adeline Carmen Dagamac
Jerelyn Tumabang
Vida Romero
Jennifer Sarigumba
Eubert Karaan
Rheo Botero
Grace Rios
Ma. Camille Ranico

3. Expenses relative to the said activity shall be charged to Division MOOE/local funds for Division Office personnel and School MOOE/local funds for school participants, subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/ADMIN/atm



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph




Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-1971

TO : Regional Directors
Schools Division Superintendents
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development, and Office of
the Undersecretary for School Infrastructure and Facilities (SIF)


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : CONDUCT OF THE 16th NATIONAL CONGRESS AND
SEMINAR-WORKSHOP OF THE DEPARTMENT OF
EDUCATION – NATIONAL EMPLOYEES' UNION

DATE : 30 September 2024

The Department of Education - National Employees Union (DepEd-NEU) will be convening the **16th National Congress and Seminar-Workshop from November 26 – 28 2024** (exclusive of travel time) at **Crown Legacy Hotel Kisad Road, Baguio City with the theme “DepEd NEU: Kabalikatang sa Pagsusulong ng Five-Point Agenda’ ng Kagawaran ng Educasyon”**.

Non-teaching personnel may choose to attend the activity on Official Business, provided their participation does not interfere with their regular functions and responsibilities. Registration fees and travel expenses shall be charged to respective local funds subject to the usual accounting and auditing rules and regulations.

For more details, please see the attached communication from DepEd NEU. You may also contact Mr. Efren Ll. Alcera, DepEd NEU Secretary General through email depedneusecretarygeneral@gmail.com or at 0926-6926741.



Department of Education
NATIONAL EMPLOYEES' UNION
3/F Dormitory E Bldg., DepED Complex, Meralco Ave., Pasig City
Email Address: depedneupresident@gmail.com
Telefax: (02) 8636-3549
DOLE-CSC Registration No. 1737
Accreditation No. 862



September 16, 2024

MEMORANDUM

FOR : **WILFREDO E. CABRAL, CESO III**
Regional Director
OIC-Undersecretary for Human Resource and Organizational
Development

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

FROM: **ATTY DOMINGO B. ALIDON, J.D.**
National President, DepEd NEU

SUBJECT : **16TH NATIONAL CONGRESS AND SEMINAR-WORKSHOP OF
THE DEPARTMENT OF EDUCATION – NATIONAL EMPLOYEES'
UNION**

1. The Department of Education – National Employees' Union (DepEd-NEU) will hold its **16th National Congress and Seminar-Workshop** with the theme: **"DepEd NEU: Kabalikat sa Pagsusulong ng 'Five-Point Agenda' ng Kagawaran ng Edukasyon"** on **November 26-28, 2024** (exclusive of travel time) at the Crown Legacy Hotel, Kisdad Road, Baguio City.
2. The Congress and Seminar-Workshop aims to:
 - a. Provide participants with an in-depth overview of DepEd's Five-Point Agenda;
 - b. Enhance awareness among DepEd NEU Officers and Members of their role in improving the teaching-learning process;
 - c. Empower the DepEd NEU Chapters to develop, propose and implement projects and activities that support DepEd's Five-Point Agenda;
 - d. Orient DepEd NEU members on their participation in the "Yes for Peace: Bayanihan ng Bayan Campaign";
 - e. Address and resolve issues and concerns of DepEd non-teaching rank-and-file personnel; and



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- f. Update DepEd NEU Officers and Members on the progress of the 2021 Collective Negotiation Agreement implementation and develop action plans to ensure its full realization.
3. Attendance to this Congress shall be on **Official Business**. Participants to this activity are the following:
 - a. **Non-teaching rank-and-file employees** in the Central, Regional, Division, District and School levels occupying positions listed in the enclosed List of Positions of Employees Authorized to Attend the 16th National Congress and Seminar-Workshop of the DepEd NEU;
 - b. **Members of the DepEd NEU National Board of Trustees (NBOT);**
 - c. **DepEd NEU National Executive Officers (NEO);**
 - d. **DepEd NEU Chapter Executive Officers and Members** at the Regional, Schools Division, Schools District, and School Levels; and
 - e. **Chairpersons and Members** of the DepEd NEU Secretariat and Working Committees.

Pursuant to Article IV, Sections 3.1.a; 3.2.a; and 3.3.a of the 2021 Collective Negotiation Agreement between the DepEd Management and the DepEd NEU, all Regional, Division and Central Office Chapter Officers of the DepEd NEU are required to attend the Congress.

4. A registration fee of **Five Thousand Nine Hundred Fifty Pesos (Php5,950.00)** is required per participant to cover expenses for food, lodging, kits, honoraria of resource persons and facilitators, and other incidental expenses. The registration fee may be paid in **cash, check, or LDDAP-ADA** to the DepEd-NEU National Account at the Land Bank of the Philippines. The account details are:
 - Account Name: **DEPED NATIONAL EMPLOYEES UNION**
 - Account No.: **3341-0185-94.**

Note: Priority for accommodation at Crown Legacy Hotel will be given to participants who have registered online and paid the registration fee in full.

5. Registration fees and travel expenses shall be charged against respective local funds, subject to standard accounting and auditing procedures. All participants, including the members of the NBOT, NEO and various working committees, are required to pay the registration fee. Members of the NBOT, NEO and the different working committees are authorized to travel two (2) days prior to the start of the activity for the necessary preparations. Registration for the event shall begin immediately upon issuance of this Memorandum and shall close on November 22, 2024. Confirmation of attendance shall be



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11. Confirmation of attendance shall be made through (<https://forms.gle/xsRa7xNLLptUD16D8>). Please visit the DepEd NEU Facebook Page to readily access this link.
12. Registration shall commence immediately upon issuance of this Memorandum and shall close on November 22, 2024.
13. Payment of registration fee through cash, check, or LDDAP-ADA may be deposited to the DepEd-NEU National Account at the Land Bank of the Philippines under Account Name: DEPED NATIONAL EMPLOYEES UNION with Account No.: 3341-0185-94. Priority for accommodation at Crown Legacy Hotel shall be given to participants who have registered online and duly paid the registration fee.
14. For more information, please contact Mr. Efren Ll. Alcera, DepEd NEU Secretary-General through email at depedneusecretarygeneral@gmail.com or at mobile number 0926-692-6741.
15. For your approval and subsequent endorsement.

Encl.: As stated

**16TH NATIONAL CONGRESS AND SEMINAR-WORKSHOP OF THE
DEPARTMENT OF EDUCATION – NATIONAL EMPLOYEES’ UNION**
Crown Legacy Hotel
Kisad Road, Baguio City
November 26-28, 2024

Theme: “DepEd NEU: Kabalik at sa Pagsusulong ng ‘Five-Point Agenda’ ng Kagawaran ng Edukasyon”

Program of Activities

Day 1 – November 26, 2024

7:00-11:30 AM **Arrival and Registration of Participants and Guests**

1:30 PM Onwards **Opening of the National Congress**

- Entrance of Colors
Students of Baguio City National High School
- Opening of the National Congress/Call to Order
Johnny G. Balawag - Chairman, NBOT DepEd NEU
- Invocation (Interfaith)
- National Anthem
- Presentation of Participants and Guests
Efren Li. Alcera - Secretary-General, DepEd NEU
- Declaration of Quorum and Suspension of the National Congress
Johnny G. Balawag - Chairman, NBOT DepEd NEU

Opening Ceremonies

- Welcome Remarks
Schools Division Superintendent – Baguio City
- Introduction of the Keynote Speaker
Johnny G. Balawag - NBOT Chairman
- Keynote Address
O/C-Usec. Wilfredo E. Cabnal.- HROD
- State of the Union Address
Atty. Domingo B. Alidon - National President, DepEd NEU
- Awarding of Certificates of Appreciation
Johnny G. Balawag - NBOT Chairman
Atty. Domingo B. Alidon - National President, DepEd NEU

Resumption of the National Congress

Session 1: DepEd NEU: An Agent of Change
by Leonardo “Ka Lenny” Manalo – Consultant, NAPC

Day 2 – November 27, 2024

8:00-9:00AM **Session 2:** Yes for Peace Bayanihan ng Bayan Campaign
by Johnny G. Balawag - NBOT Chairman

Open Forum

9:00-10:00AM **Session 3:** Overview of DepEd’s Five-Point Agenda to Improve the
Quality of Basic Education
by Usec Gina O. Gonong, Curriculum and Teaching

Open Forum

10:00-11:00AM **Session 4:** Digitization of Learning Materials
by Dir. Ferdinand B. Pitagan, ICTS

Open Forum

11:00-12:00NN **Session 5: Improving Reading Comprehension of Learners**
by Director Leila P. Areola, Bureau of Learning Delivery

Open Forum

1:00-1:30PM Management of Learning – Selected Participants

1:30-2:30PM **Session 6: Orientation on the Proposal of Projects Using the Basic Education**
Research Fund
by Asec Roger B. Masapol, Planning Service

Open Forum

2:30-3:30PM **Session 7: Orientation on the New Government Procurement Act**
by Director Rhoan L. Orebia, Procurement Management Service

Open Forum

3:30-4:30PM **Session 8: Updates on the 2021 CNA Implementation**
by Dir. Mario M. Bermudez, OIC-BHROD

Open Forum

4:30-5:30PM **Session 9: Business Hour**

7:30PM Onwards **Solidarity Night**

Day 3 – November 28, 2024

8:00-8:30 AM Management of Learning – Selected Participants

8:30-9:30 AM **Session 10: Implementation of Projects to Support DepEd's Last Mile Schools**
Program
by Johnny G. Balawag - NBOT Chairman

Open Forum

9:30-11:30AM **Session 11: Adopting Cost-Saving Measures to Increase Savings for the**
Payment of CNA Incentives.
by Atty. Domingo B. Alidon – National President, DepEd NEU

Open Forum

1:00-1:30 PM Management of Learning – Selected Participants

1:30PM Onwards **Closing Ceremonies**
Closing Remarks
Awarding of Certificates of Appearance and Participation
Adjournment of the Congress

Master of Ceremonies – Jason Del Rosario