



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 735 , s. 2024

October 14, 2024

**SEMINAR WORKSHOP ON THE IMPLEMENTATION AND MONITORING OF THE SCHOOL
MAINTENANCE AND OTHER OPERATING EXPENSES WEB-BASED MONITORING
SYSTEM AND RECONCILIATION OF INVENTORY**

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In compliance to Regional Memorandum 862 s. 2024 and OUF-2023-0753 entitled Implementation of the School Maintenance and Other Operating Expenses Web-Based Monitoring System (SMOOE-WBMS) a seminar workshop will be conducted on October 24-25, 2024 at Marilou Resort, Bolod, Panglao, Bohol.

Furthermore, the activity will revisit the status of implementation on the reconciliation of inventory accounts in compliance to Prior Years' Audit Findings and Recommendations. Any corrective action or catch-up plan shall be made to fully address the audit findings and recommendations.

Participants are required to bring their own laptops, printers and extension wires for the workshop proper. Outputs will be collected at the end of the workshop.

A registration fee of Four Thousand (PHP4,000.00) per pax will be collected to cover the board and lodging of participants. All expenses relative to the said seminar workshop will be chargeable against School/Division MOOE subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and strict compliance.

Fr: 
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