



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools  
Division Superintendent**

October 17, 2024

DIVISION MEMORANDUM

No. 728 s. 2024

**REFRESHER COURSE FOR THE TECHNICAL OFFICIALS FOR THE  
2024 DISTRICT AND 2025 CITY MEET**

To: Assistant Schools Division Superintendent  
Chief CID and SGOD  
Public and Private Elementary and Secondary School Principals  
Public and Private Elementary and Secondary School Sports Coordinators  
Heads of Athletic Delegation  
All Others Concerned

1. This Office is pleased to announce a Refresher Course for the Technical Officials who will officiate the 2024 District and 2025 Tagbilaran City Meet. The course will take place on Saturday, November 9, 2024 at the Tagbilaran City Central Elementary School Covered Court from 8:00AM-5:00PM.
2. The activity aims to upskill and capacitate the technical officials of the latest rules and guidelines of every sports event prior to Olympic and other international standards.
3. Participants to this refresher course will be identified after the planning conference with the Tournament Managers and School Heads on October 23, 2024. A registration fee of Four Hundred Pesos (Php. 400.00) will be collected to each participant to defray the expenses for lunch and 2 snacks chargeable against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations of the government
4. Participants to the said refresher course are entitled to 1 day service credits for teachers and Compensatory Time Off for Non-Teaching Personnel. Teaching and Non-Teaching Personnel who rendered actual services during the conduct of their school intramurals are also entitled to 1 day service credits and or compensatory time off in accordance with DepEd Order No. 53, s. 2023 titled Updated Guidelines to Grant of Vacation Service Credits to teachers.
5. Immediate dissemination and compliance with this Memorandum is directed.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



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