



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

Office of the Schools Division Superintendent

October 17, 2024

DIVISION MEMORANDUM

No. 723 s.2024

**CONDUCT OF CAPACITY BUILDING OF EDUCATION AND SCHOOL LEADERS ON  
THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE  
EDUCATION IN EMERGENCIES (ADM -EIE)**

To:

**NEOLITA S. SARABIA** - EPSvr -LRMS/ ADM Coordinator  
**ALBERTO L. TIBOD JR.** - Principal – Mansasa NHS  
**MARIA RACHEL S. OMASAS** - Principal – Cogon E.S  
**JERICO YARTE** - PDO DRRM

1. Pursuant to Regional Memorandum 960 s. 2024, titled Capacity Building of Education and School leaders on the Implementation of Alternative Delivery Mode Education in Emergencies (ADM -EiE) at DepEd Applied Nutrition Center, Cebu City on October 21-24 , 2024, this office informs you of your participation to the said capacity building activity.
2. The activity aims to:
  - a. enhance participants' understanding of the policies, guidelines and frameworks related to Alternative Delivery Mode in relation and its application during emergencies.
  - b. equip school leaders with practical skills in designing, implementing and managing ADM programs that addresses the diverse students' needs during emergencies; and
  - c. foster a proactive and resilient attitude of school leaders, emphasizing the importance of adaptability and collaboration in ensuring continuous education during emergency situations.
3. Board and lodging incurred by the participants during the activity shall be charged against the ADM Support Funds with SARO no. OSEC -7-24-0999 while travel and other incidental expenses are chargeable against ADM-PSF downloaded to the divisions subject to the usual government auditing rules and regulations.
4. First meal of the participants is dinner -Day 0 (October 20,2024) and the last meal is lunch of Day 4 ( October 24, 2024).
5. Compliance with this memorandum is directed.

**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent

WDB/EQA/CID/JAAL /NSS



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph