



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

October 16, 2024

DIVISION MEMORANDUM

No. 713, s. 2024

CLEARANCE OF ISSUANCES WITH THE OFFICE OF THE SECRETARY

To: OIC Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is the DepEd Memorandum No. 058, s. 2024 titled *Clearance of Issuances with the Office of the Secretary*, circulating as to the types of issuances directed to Regional Directors, Schools Division Superintendents, School Heads, or other stakeholders which must be cleared with the Office of the Secretary (OSEC) prior to dissemination.
2. DO 001, S. 2023, OO-OSEC-2024-197, and all other DepEd Orders, Memoranda, related issuances, rules, regulations, and provisions that are inconsistent with this Memorandum are modified, amended, or repealed accordingly. For more information, please refer to said DepEd Memorandum.
3. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/ADMIN/atm



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph



Republic of the Philippines
Department of Education

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SDS OFFICE

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DATE: 10/15/2024

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DepEd MEMORANDUM
No. 058, s. 2024


CLEARANCE OF ISSUANCES WITH THE OFFICE OF THE SECRETARY

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

- To ensure proper coordination and compliance with the policies of the Department of Education (DepEd), the following types of issuances directed to Regional Directors, Schools Division Superintendents, School Heads, or other stakeholders must be cleared with the Office of the Secretary (OSEC) prior to dissemination:
 - All budget-related issuances;
 - All procurement-related issuances;
 - Guidelines that amend or repeal existing DepEd orders or memoranda; and
 - Announcement of new policy guidelines, whether internal or from other government agencies (e.g., DOH guidelines on school-based immunization).
- In the exigency of service, the following officials are hereby authorized to give clearance to these issuances on behalf of OSEC:
 - Undersecretary Fatima Lipp D. Panontongan;
 - Undersecretary Peter Irving C. Corvera; and
 - Undersecretary Trygve L. Olaivar.

ICT-related issuances should also be cleared by Assistant Secretary Marcelino G. Veloso III.
- For all other issuances not listed under paragraph 1, provide the Office of the Secretary with a copy for information at least five (5) days prior to release, unless it is an urgent issuance requiring immediate dissemination. In the latter case, the same shall be furnished as soon as practicable.
- DO 001, s. 2023, OO-OSEC-2024-197, and all other DepEd Orders, Memoranda, related issuances, rules, regulations, and provisions that are inconsistent with this Memorandum are modified, amended, or repealed accordingly.
- Immediate dissemination of and strict compliance with this Memorandum is directed to avoid any miscommunication or unauthorized releases.




SONNY ANGARA
FL Secretary