



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 702 s. 2024

October 14, 2024

**DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) CONFERENCE FOR Q1
SY 2024-2025, Q3 FY 2024**

To; Assistant Schools Division Superintendent
Chief Education Supervisors (CID,SGOD)
Education Program Supervisors
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD) announces the conduct of the Division Monitoring, Evaluation and Adjustment (DMEA) for Quarter 1, SY 2024-2025 and Quarter 3, FY 2024 on October 29, 2024 at 8:00 a.m. onwards. School Heads are required to complete data/reports needed for Q1 of the School Year. Division Office functional units are also required to prepare their reports for Quarter 3 of the current Fiscal Year. Link will be provided in the GC. Venue of the conference will be announced separately.

2. The activity aims to monitor and validate the status and progress of the delivery of basic education services, the implementation of Programs, Activities & Projects and Report on Bottlenecks, Lags, Issues and Concerns (BLICs)

3. The participants in this conference are the OIC-ASDS, Chiefs-Education Program Supervisors, Education Program Supervisors, Senior Education Program Specialist, Education Program Specialists II, Division Office Section Heads (Personnel, Records, Supply, Finance), Planning Officer III, Medical Team, Division Accountant, Legal Officer- Designate, Public School Principals/ Assisting Principals, Public School Assistant Principals, Head Teachers, Admin. Officer V, Division ITO, Division Engineer, PDO II(DRRM), PDOI YF Coordinator, ADA III (Driver).

4. Flow of the conference is as follows:

- Preliminary Points/ Message
 - Dr. Wilfreda D. Bongalos CESO V
 - Schools Division Superintendent
- Presentation of the submitted reports from Schools
 - SEPS, M and E
- Presentation of Physical and Financial Accomplishments by SDO Functional Division
 - OSDS



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Email Address: tagbilarancity.division@deped.gov.ph


- Division Accountant
- Budget Officer
- AOIV (Personnel)
- Legal Officer-Designate
- Division ITO

- School Governance Operations Division
 - SGOD Chief

- Curriculum Implementation Division
 - CID Chief

5. Registration fee of Eight Hundred and Pesos (Php 800.00) will be collected from the each participant to cover meal, snacks and other incidental expenses relative to the conduct of the activity and shall be charged against Division Office Funds/ MOOE (for SDO Participants) and School Funds / MOOE (for participants from the schools). Expenses relative to the conduct of the conference are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash and cheque to DepEd Division of City Schools- Tagbilaran City. Participants from the schools are highly encouraged to pay the registration fee before the conduct of the conference.

6. For immediate dissemination of, and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 

**PARTICIPANTS TO THE DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA)
Q1 2024-2025 CONFERENCE**

BOOL ES	JOSELITO GALENDO
BOOY ES	MARIA CHONA B. ROXAS
BOOY SOUTH ES	CLEMENTINA A. GAMIL
CABAWAN ES	JERRY B. BELECINA
CITY EAST ES	EDITHA GONE MARILOU A. PONDOC
COGON ES	RACHEL S.OMASAS
DAMPAS ES	MARIA DULCE ALMA A. LOPOS EDGAR FERNANDEZ
DAO ES	BASILIDES SEMPRON
EASTERN COGON ES	FELIPE EPE
MANGA ES	PROSERPINA A.DOROY
MANSASA ES	ELDIEBRANDO CORREA
SAN ISIDRO ES	EUFE RHODA R. GALON
TALOTO ES	LORELEI G. ANORE
TCCES MAIN	CONCEPCION I.GALLENTE DOUGEFORD CASTAÑO EDSEL LODONIA
TCCS SPED	LEMUEL B. BAROL
TIPTIP ES	MA.DIOSCORIA H. SAYON
UBUJAN ES	MARILYN GOTI-AY (ANNABEL PERGAMINO)
CTNHS	JESILO JALA
COGON NHS	MARICEL BARIMBAO (OIC)
DCPNHS JHS	CORAZON H. SAMUYA MARIA TERESA LARODA MARIA SANDRA ISABEL S. FORTICH MERCY MAE C. SERATE ERMILA CARDINAS PILAR DIEZ PROCILITA MILAR
DCPNHS SHS	LEGARDO PALACA Jr. MELCHOR B. DANIEL, Jr. LANIE GUTAS
MANGA NHS	JENELOU JOHN F. ISRAEL CRESTITA G. BATINGAL
MANSASA NHS	ALBERTO TIBOD Jr. FLORAFEL C.DATOY
SAN ISIDRO NHS	EUTROPIA ARCAYENA
TCSHS	GRACE MARIE L. CAMPOS ALJON FRONTERAS
TALOTO NHS	NILO SENDRIJAS
SDS	WILFREDA D. BONGALOS PhD, CESO V
ASDS	JOHN ARIEL A. LAGURA
CHIEF, CID	JANET T. BUTALID
CHIEF, SGOD	MAURINE C. CASTAÑO
SDO- EPSVR	English Filipino
	AIMEE T. AMISTOSO BEATRIZ E. INCOG
	TLE Math
	JOSEPH C. BARRETE ELISA B. GEAGONIA
	LRMS NEOLITA S. SARABIA
	Aral Pan NENITA J. INCOG
	MAPEH ALBERTO A. LACANG

Science	CHERRY MICHELLE F. COLLYER
Kinder/SPED	JUANITA LAFUENTE
SGOD	MA. ANTONETTE P. DUGANG
PDO II Division Librarian	EMILY L. ACABO
PDO II LRMS	SIMON RIOS III
PDO II DRRM	JERICHO YARTE
SEPS HR	FILOMENA C.TANGGAAN
M&E	ESTHER L. CAGAS
EPS II HR	ROSENE D.OLAIVAR
M&E	LIZA E.MAQUILING
ALS	ELIZABETH R. ESCOLANO
DIVISION ENGINEER	LOUENIE T. INDANAO
PLANNING OFFICER	JUNICEL T. MANCHA
DIVISION NURSE	ROWENA L. PIZARRAS
	RHODELIA B. TUMANDA
	ADELINE CARMENT C. DAGAMAC
Medical Doctor	DR. LEV V. NADELA
Dentist	DR. VIDA N. ROMERO
LEGAL OFFICER- Designate	ATTY. TAMMY RELAMPAGOS
AO IV (Personnel)	BRENDALOU D. ARANCANA
(Records)	JOCELYN P. CUTIN
(Cashiering)	GINA E. GAMAQ
(Supply)	MARIFE C. RALLOS
DIVISION ACCOUNTANT	MICHELLE T. SAGARAL
BUDGET OFFICER	JULIE ANN KRISTIE REDILLAS
AMINISTRATIVE OFFICER V	AQUILINO T. MILAR JR.
	BERNADITO TAGUISA