



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

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**Office of the Schools Division  
Superintendent**

October 11, 2024

DIVISION MEMORANDUM

No. 697 s. 2024

**ADDENDUM TO DIVISION MEMO NO. 665 s. 2024  
RE: CAPACITY BUILDING ON MENTAL HEALTH CRISIS MANAGEMENT**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Elementary and Secondary School head  
All Others Concerned

1. This office hereby announces that the venue of the Capacity Building on Mental Health Crisis Management scheduled on October 12 & 19, 2024 will be held at JJ's Seafood Village, K of C Drive, C. Gallares Street, Tagbilaran City.
2. The participants in the said activity are the School Guidance Designate of the elementary and secondary schools, Registered Guidance Counselors (RGC) and Division Health Personnel. Participants are expected to come on time (8:00 A.M ).
3. Expenses relative to the conduct of the said activities shall be charged against the program support funds for the SMHP subject to the usual accounting rules and regulations.
4. All other contents on the superseded DM. 665 s.2024 dated September 30, 2024 not emphasized in this memorandum are still in effect.
5. Immediate dissemination and compliance of this memorandum is desired.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAL/SGOD/MCC/rjp



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