



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. 662 s. 2024

September 30, 2024

SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA) SCHOOL YEAR 2024-2025

To: Public Elementary and Secondary School Heads
 Members, Division and School MEA Teams
 All Others Concerned

1. This Office through the Schools Governance Operations Division (SGOD) hereby disseminates the timetable for the conduct of the Quarterly School Monitoring, Evaluation and Adjustments (SMEA) for School Year 2024-2025.

2. School MEA Team headed by the School Principal shall collect data of the given indicators, for analysis and presentation to the School Stakeholders and the School Governance Council (SGC).

KRA 1- ACCESS	KRA 2- QUALITY	KRA 3 GOVERNANCE	Q1
1.Enrollment by Gender 2.Enrollment from private School 3.Feeding Program 4.Learners at risk of Dropping out 5.No. of Contact Days 6. 4Ps Enrollees	1.MPS for Q1 for Kindergarten, Elementary, Junior HS, Senior HS 2. Least Learned Skills 3. SHS Research	1. Awards and Recognition Received 2. Stakeholders Support 3. Instructional Supervision 4. Learning Action Cell	School Bottlenecks, Lags, Issues and Concern (BLICs)

Quarter	Period Covered	SMEA Presentation to School Stakeholders
Q1	July-September	October 12-15, 2024
Q2	October-December	December 16-17, 2024
Q3	January -February	February 27-28, 2025
Q4	March-April	April 8-12,2025

3. For immediate dissemination of, and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent

WDB/JAAL/SGOD-MCC/etc



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