



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

September 20, 2024

DIVISION MEMORANDUM

No. 645, s. 2024


39th INTERNATIONAL COASTAL CLEAN-UP ACTIVITY

To: OIC Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Presidential Proclamation No. 470, series of 2003 “**Declaring the 3rd Saturday of September of each year as the International Coastal Clean-up (ICC) Day**” and Presidential Proclamation No. 244, series of 1993 “Declaring September of every year as National Clean-up Month”, all DepEd Tagbilaran City personnel are enjoined to take initiatives and conduct environmental activities in observance of the global coastal clean-up celebrations on **Saturday, September 21, 2024**, which will start at **7:00 o’clock in the morning**.
2. All public elementary and secondary schools are advised to conduct the clean-up activity in their respective campuses, particularly the outside premises including canals and other open areas where waste can block the waterways and pollute our coastal resources. Please require the participants to bring empty sacks, brooms, tongs and utility gloves in picking up the waste. Likewise, the Division Office personnel are also enjoined to participate in the activity at the Division Office premises.
3. Please get the attendance of all participants and do not forget to take pictures during the activity. These are also the requirements along with the Data Forms attached herein which shall be submitted on **Monday morning, September 23, 2024** at the Administrative Office.
4. Immediate dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD
OIC Asst. Schools Division Superintendent

WDB/JAAL/ADMIN/atm



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BASIC STEPS FOR THE VOLUNTEERS DURING COASTAL CLEAN-UP

1 KNOW YOUR COASTAL CLEAN-UP SITE

Coordinate with the ICC Coordinator/ Ecological Solid Waste Management Focal Person of each LGU for the specific area of assignment. (i.e. If an institution wants to join the ICC activity in Bacayon, the institution will coordinate directly with the ICC Coordinator of Bacayon for the specific area of assignment)

2 BRING YOUR OWN COASTAL CLEAN-UP MATERIALS

Bring your own sack for your trash, gloves and tongs for your safety when picking up sharp objects and personal hygiene debris.

3 SEGREGATE.

Segregate the trash according to the type of trash you collected during the coastal clean-up based on the Ocean Trash Data Form.

4 RECORD THE TRASH THAT YOU COLLECTED

We do not only pick trash or marine debris but also we have to record and tally the kind of trash in the Ocean Trash Data Form that was provided to you. Endeavor to count the number of pieces and/or estimate corresponding volume/ weight.
(RESIDUAL, SPECIAL WASTE, RECYCLABLE)

5 DISPOSE YOUR TRASH PROPERLY

Dispose your trash in a proper bin in your area. If you cannot find one, gather all collected trash in one place so that it will be easier for the Barangay/ Municipal trash collectors to pick them.

6 ALWAYS HAVE DOCUMENTATIONS

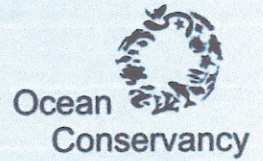
Get the attendance of all volunteers in your group and don't forget to take pictures during the activity. These are also the requirements in the submission of your Data Forms.

7 SUBMIT YOUR RECORDED DATA

Submit immediately your filled out Ocean Trash Data Form, attendance sheets and photo documentations to the Ecological Solid Waste Management (ESWM) Focal Person of the Municipality where you conducted the Coastal Clean-Up. The ICC Coordinator/ ESWM Focal Person will submit/email to [BPemo\(bpemophil@gmail.com\)](mailto:BPemo(bpemophil@gmail.com)) the consolidated data not later than September 30, 2024.

Be safe!

VOLUNTEER OCEAN TRASH DATA FORM



Ocean and waterway trash ranks as one of the most serious pollution problems choking our planet. Far more than an eyesore, a rising tide of marine debris threatens human health, wildlife, communities and economies around the world. The ocean faces many challenges, but trash should not be one of them. Ocean trash is entirely preventable, and data you collect are part of the solution. The International Coastal Cleanup is the world's largest volunteer effort on behalf of ocean and waterway health

HERE HOW IT WORKS:



NAME: _____ EMAIL: _____
 ORGANIZATION/SCHOOL: _____ MOBILE NO.: _____

CLEANUP SITE DESCRIPTION

Type of Environment (choose one):

- Saltwater (Ocean/Bay/Estuary)
- Freshwater (River/Stream/Lake)
- Inland (no Water Body Present)

Mode of Data Collection (choose one):

- Land (beach, shoreline or inland)
- Underwater
- Watercraft (boat, kayak or canoe)

SITE INFORMATION

Cleanup Site Name: _____	Coordinates (Lat, Long) _____
Province: _____	Zone or Country (Municipality/City): _____
Country: _____	Nearest Crossroad or Landmark: _____

MOST UNUSUAL ITEM COLLECTED: _____

DATE OF CLEANUP: _____

GO PAPERLESS!

Collect and record your data on Clean Swell! Download the free app on your mobile device.



Please submit results by email or online at:

iccphilippines@gmail.com
<https://sites.google.com/site/iccphilippines>



International Coastal Cleanup Philippines, Inc.
 147 Williams St. Barangay 13, Pasay City 1300
 Metro Manila, Philippines



Updated 2022

TRASH COLLECTED

Citizen scientist: Pickup all trash and record all items you find below. No matter how small the items, the data you collect are important for Trash Free Seas.*

EXAMPLE:

Plastic Bags:

||||| |||

TOTAL #
↓
= 8

Please DO NOT use words or check marks. Only **numbers** are useful data.

CLEANUP SUMMARY (TOTAL):

No. of Trash Bags Filled: _____ Estimated Weight: _____ (in kilograms) Estimated Distance Cleaned: _____ (in kilometers)

MOST LIKELY TO FIND ITEMS

Grocery bags (plastic): =
Other bags (plastic): =
Beverage bottles (glass): =
Beverage bottles (plastic): =
Bottle cans: =
Beverage sachets/pouches: =
Bottle caps (metal): =
Bottle caps (plastic): =
Cigarette butts: =

FISHING & BOATING:

Fishing lines, rope, etc.: =
Fishing net: =
Foam dock pieces (buoys, etc.): =

PACKAGING MATERIAL:

6 – Pack Holders: =
Foam packaging (fruit net, for appliances, etc.): =
Other plastic bottles (oil, bleach): =
Plastic sachets (detergent, shampoo, etc.): =

Strapping Bands: =

PERSONAL HYGIENE:

Condoms: =
Cotton bud sticks (swabs): =
Diapers: =
Gloves & masks (PPE): =
Syringes: =

OTHER ITEMS NOT LISTED:

1. =
2. =
3. =

Cups, plates (foam): =
Cups, plates (paper): =
Cups, plates (plastic): =
Food containers (foam): =
Food containers (plastic): =
Food wrappers (coffee, chips, etc.): =
Lids (plastic): =
Straws/Stirrers: =
Utensils (plastic): =

ILLEGAL DUMPING:

Appliances: =
Construction materials: =
Tires: =

OTHER ITEMS/DEBRIS:

Balloons: =
Clothing: =
E-cigarettes: =
Electronic wastes (phones, batteries): =
Footwear: =
Paper bags: =
Tobacco products (lighters, cigar tips, wrap): =
Toys: =
Other plastic waste: =
Other waste (metal, paper, etc.): =

TINY TRASH LESS THAN 2.5 CM:

Plastic/foam pieces: =

DEAD/INJURED ANIMAL:

Type of animal: _____
Status: dead/injured Entangled: yes/no
Type of entanglement: _____