



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

September 11, 2024

DIVISION MEMORANDUM
No. 627, s. 2024

**SUBMISSION OF CHILD PROTECTION POLICY CASES IN SCHOOLS FOR 1ST
SEMESTER (JANUARY-JUNE 2024)**

To: ASDS
Chief, CID and SGOD
Education Program Supervisors
All Public Elementary and Secondary School Heads
All Guidance Counselors/Designates/Advocates
All Others Concerned

1. Pursuant to the mandates of the Learner Rights and Protection Office and to ensure the protection of all learners from all forms of abuse, violence, exploitation, bullying and discrimination, through effective reporting and monitoring of the above-mentioned cases, this Office through the School Governance Operations Division (SGOD) shall require the submission of the following data:

- Anti-Bullying Policy Cases
- Child Abuse Policy Cases
- Child-At-Risk
- Child in Conflict with Law Policy Cases
- Other LRP Related Cases

2. The report templates shall be sent to Tagbilaran City Principals' group chat.

3. The said report/s shall be submitted on or before 3 P.M. of September 12, 2024 via email at joermelyne.pasilbas@deped.gov.ph.

4. For information and immediate action.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD

OIC, Assistant Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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