



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

September 9, 2024

DIVISION MEMORANDUM  
No. 621 s. 2024

**2024 DIVISION GYMNASTICS WORKSHOP FOR ELEMENTARY GYMNASTS**

To: Assistant Schools Division Superintendent  
Chief CID and SGOD  
Public Elementary School Heads  
Public Elementary School Sports Coordinators  
All Others Concerned

1. This Office hereby announces the conduct of the Division Gymnastics Workshop for Elementary Gymnasts on September 14, 21 & 28; October 5, 12, 19 & 26 and November 9, 16 & 23 2024 to be held at the Mansasa Elementary School Covered Court from 8:00-12:00Noon and 1:00-5:00PM. Gymnastics sessions on Women's Artistic Gymnastics (WAG) and Ryhtmic Gymnastics (RG) will be conducted on 10 Saturdays.
2. The Workshop aims to develop and train potential young gymnasts that will represent the Tagbilaran City athletic delegation in the 2025 CVIRAA Meet in Bayawan City, Negros Oriental.
3. All Public Elementary Schools must send 2 female gymnasts for WAG and 2 female gymnasts for RG or a total of 4 gymnasts per elementary school. A Registration Fee of Five Hundred Pesos (500.00 Php) per gymnast is collected to defray the expenses of the 2 hired trainers for WAG and RG as well as the transportation expenses of participants to and from the venue is chargeable against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations of the government.
4. School Heads/School Sports Coordinators should ensure that Parent's Consent and other safety measures of their participants are duly secured. Mrs. Mae Bastes, Master Teacher II of Mansasa ES and Mr. Hilario Aparre Master Teacher I of DCPNHS are designated as the workshop Focal and assistant focal persons respectively. One (1) division nurse will be on duty during the duration of the training. Teaching and Non-Teaching personnel on duty is entitled of service credits/CTO.
5. Immediate dissemination of, and compliance with this Memorandum is directed.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



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