



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 587 , s. 2024

September 02, 2024

**DIVISION WORKSHOP ON THE REDEVELOPMENT OF THE SCHOOL IMPROVEMENT PLAN  
(SIP) WORKSHOP**

To: Chief, CID and SGOD  
Public Elementary and Secondary School Principals  
All Other Concerned

1. Pursuant to DepEd Order No. 24, s.2022 or the Adoption of the Basic Education Development Plan (BEDP) 2030 and with reference to the Regional Development Plan (REDP) 2023-2028, this Office, through the Schools Governance and Operation Division (SGOD) will conduct a **Division Workshop on the Redevelopment of School Improvement Plan (SIP) on September 26-27,2024**. The venue will be announced on a separate memo.
2. The activity aims to:
  - a. orient participants on the new formal and elements of the enhanced SIP;
  - b. mainstream BEDP strategies and operationalize them in schools and CLCs; and
  - c. promote plan alignment and implementation arrangements across governance levels
  - d. guide the School Planning Team in organizing the action needs need to be taken relative to the 2023-2028 SIPs;
  - e. provide the necessary technical assistance to the school heads and planning teams in the preparation of the school educational plans, particularly in articulating learners performance and curricular concerns to improve learners' and teachers' performance and create and strengthen a school climate and learning environment that upholds the learners' rights and well-being in adherence to rights-based education.
3. The expected participants in this activity are the School Principals of Elementary and Secondary Schools, ICT Personnel/school planning team whom the school principals can confidently expect to assist/help in the immediate completion of their School Improvement Plan, together with ASDS, Division Chiefs, Education Program Supervisors, Division SIP Coordinator, Division Planning Officer, SEPS for Monitoring and Evaluation and the activity management team. (See attachment).
4. Since the said activity involves data mining, it is hereby directed that each School shall accomplish the tables provided in the template with the data available in their respective schools during the pre-work days, September 3-25,2024.
5. This is a two-day live out activity. A registration fee of Php 1,100.00 of the said activity will be charge to the School MOOE for school personnel's and Division MOOE for Division personnel.
6. For queries and clarification please contact the Division SIP Coordinator Ma. Antonette P.Dugang (SGOD) 427-6718.
7. Immediate dissemination of and compliance with this Memorandum are directed.

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent



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Enclosure A

**List and breakdown of Participants to the Division Workshop on the Redevelopment of School Improvement Plan (SIP) September 26-27,2024**

<b>Elementary</b>	<b>No. of Participants</b>	<b>SDO</b>
Bool ES	2	John Ariel A. Lagura
Booy ES	2	Maurine C. Castano
Booy South ES	2	Janet T. Butalid
Cabawan ES	2	Aimee T. Amistoso
City East ES	2	Beatriz E. Incog
Cogon ES	3	Elisa B. Geagonia
Dampas ES	2	Neolita S. Sarabia
Dao ES	2	Alberto A. Lacang
Eastern Cogon ES	2	Cherry Michelle F. Collyer
Manga ES	2	Joseph Barette
Mansasa ES	2	Junicel T. Mancha
San Isidro ES	2	Esther L. Cagas
Taloto ES	2	Filomena C. Tanggaan
TCCES	3	Rosene D. Olaivar
TCCES-SPED	2	Ma. Antonette P. Dugang
Tiptip ES	2	Juanita C. Lafuente
Ubujan ES	2	Nenita J. Incog
<b>Secondary</b>		Total - Elementary - 36
CTNHS	2	Secondary - 23
Cogon NHS	2	SDO - 17
DCPNHs (JHS)	5	Over-all Total <b>76</b>
DCPNHS (SHS)	3	
Manga NHS	3	
Mansasa NHS	2	
San Isidro NHS	2	
TCSHS	2	
Taloto NHS	2	