



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. **542**, s. 2024

August 13, 2024

COMPOSITION OF THE DIVISION PRAISE COMMITTEE AND SECRETARIAT

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to Regional Memorandum No. 273, s. 2020 entitled Policy of the Department of Education Regional Office VII Pasidungog, this Office announces the **Updated Composition of the Division PRAISE Committee and Secretariat:**

Chair: Dr. John Ariel A. Lagura, OIC ASDS

Members: Miss Maurine C. Castaño, CES SGOD
Dr. Janet T. Butalid, OIC-CES CID
Dr. Michelle T. Sagara CPA, Accountant III
(Mrs.) Julie Ann Kristie A. Redillas – Budget Officer III
Dr. Aquilino T. Milar Jr. – Administrative Officer V and
President, DepEd NEU Tagbilaran City Chapter
Mr. Jonas C. Lupot – Teacher’s League Representative

Secretariat: Dr. Filomena C. Tanggaan, SEPS HRD
Dr. Rosene D. Olaivar, EPS II HRD
Dr. Brendalou D. Arancana – Administrative Officer IV
Mr. Ruben C. Lorejo – Administrative Officer II
(Mrs.) April R. Taghap – Administrative Aide VI

2. The members of the Division PRAISE Committee shall perform the following functions:

1. Establish a system of incentives and awards to recognize and motivate officials/employees for their performance and conduct.
2. Formulate and adapt internal rules, policies and procedure to govern the conduct of the implementation of the DepED PRAISE.
3. Conduct the preliminary round of the search process which includes paper screening or documents review and background validation.
4. Prepare a shortlist of Top (3) nominees per category per level, who showed superior qualities over the other nominees. They shall then be endorsed for the next level of the search process.
5. Conduct the final round of the search process which include the panel interview as well as demonstration teaching for teaching category.



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3. Immediate dissemination of, and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

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