



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM
No. 508 , s. 2024

August 1, 2024

FEDERATED PTA MEETING

To: Public Elementary and Secondary School Principals
School PTA Presidents, Officers of the FPTA SY 2023-2024
Division PTA Focal Person
All Others Concerned

1. All outgoing School PTA Chairman and Officers of the Federated PTA SY 2023-2024 is called for a meeting on **August 3, 2024, Saturday at 2:00 PM, DCPNHS-JHS PTA Office**. The primary focus of this meeting will be to discuss and finalize the plans for the upcoming Raffle Draw Project, which is scheduled to take place on August 30, 2024. This event is significant as it aims to raise funds for our school programs and activities. Your attendance and participation are highly valued to ensure the success of this project.
2. School Heads are advised to inform their outgoing PTA Chairman and ensure their attendance on the said meeting. This is also reminding all school heads that the election of new sets of PTA Officers for SY 2024-2025 will be 30 days after the opening of classes and thus the office through the Division PTA Focal Person will collect the list of Officers for SY 2024-2025 on September 2, 2024.
3. Wide dissemination and compliance of this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/JAAL/MCC/lem



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