



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
 Superintendent**

DIVISION MEMORANDUM

CID -2024- 129

**TO : PUBLIC JUNIOR AND SENIOR HIGH SCHOOL HEADS**

**FROM : DR. WILFREDA D. BONGALOS, CESO V**  
 Schools Division Superintendent

**SUBJECT: BATCH 3 TRAINING OF SENIOR HIGH SCHOOL-TECHNICAL VOCATIONAL LIVELIHOOD (SHS-TVL) AND JUNIOR HIGH SCHOOL-SPECIAL PROGRAM FOR TECHNICAL VOCATIONAL EDUCATION (JHS-SPTVE) TEACHERS ON TRAINER'S METHODOLOGY LEVEL I (TM1) TRAINING AND ASSESSMENT**

**DATE: August 19, 2024**

1. In accordance with Regional Memorandum No. 1724, s. 2024, Re: TM Training and Assessment of TVL teachers, the following are the TM1 takers from this Division, to wit:

NAME	SCHOOL
Dionesa Catacutan	Mansasa NHS
Lord Louil Cabulao	Mansasa NHS
Marie Cris Lumayag	San Isidro NHS
Ritchelle Boloron	DCPNHS-SH

2. The activity aims to:

- increase National Certification passers among SHS TVL learners,
- provide opportunities for teachers with the necessary knowledge, attitude, values, and skills in accordance with the prevailing standards in the Technical Vocational Education and Training (TVET) sector; and
- produce competent, competitive, productive and responsible citizens equipped with 21<sup>st</sup> century skills.

3. The Face to Face classes shall be scheduled every Saturday and Sunday following strictly the Dep-Ed policy of no pulling-out of teachers from their classes during school days. Online classes can be scheduled during weekdays from 6:00 in the afternoon onward based on their agreement with the service provider. Below is the schedule of training, assessment and the service provider:

Schedule of Training	Schedule of Assessment	Service Provider
August 17 - October 28, 2024	October 29 - 31, 2024	CMC Institute of Business Management, Skills Training & Assessment Center Inc. JA Clarin Street, Tagbilaran City

4. The funds for the activity with OSEC-7-24-0011 shall cover expenses to be incurred by the teacher TM taker in the TM training and assessment, and payment including board and lodging, travel expenses, and other training expenses shall be chargeable against DepEd-RO7 TM-1 funds, subject to the usual accounting rules and regulations.

5. Teacher-participants shall submit the prescribed documents (documents were already sent to them) on or before August 20, 2024 thru the google drive forwarded from the Regional Office. These teachers are entitled to Service Credits in accordance with DepEd Order No.53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credits to teachers. For any query, please contact Joseph C. Barrete, focal person, in his mobile number no. 09951451397.

6 For your guidance and compliance.



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