



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

July 30, 2024

DIVISION MEMORANDUM  
No. 501, s. 2024

**BUILDING THE FUTURE: ESSENTIAL TRAINING IN ROBOTICS**

To: All Public Elementary School Heads  
All Public Elementary Science/ICT/TLE Teachers  
All Others Concerned

1. This Office, through the Curriculum and Implementation Division (CID) hereby announces the conduct of the Division Training in Robotics entitled **“Building the Future: Essential Training in Robotics” on August 16-17, 2024 (8AM to 5PM) at the Tagbilaran City Central Elementary School Library.**

2. The activity aims to:  
2.1 *provide a foundational understanding of robotics principles;*  
2.2 *develop hands-on skills in building and programming robots;*  
2.3 *explore advanced topics such as machine learning, computer vision and autonomous systems; and*  
2.4 *foster problem-solving and critical-thinking abilities in real-world robotics applications.*

3. Participants in the 2-day training are all public elementary teachers handling Science, ITC and TLE subjects.

4. A registration Fee of Two Hundred Pesos (Php 200.00) will be collected from each participant to cover the afternoon snacks and other incidental expenses relative to the conduct of the activity and shall be charged against Division Office Funds/MOOE (for SDO Participants and facilitators) and School Funds/MOOE (for participants from the schools). Expenses relative to the conduct of the activity are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash and cheque to the DepEd Division of Tagbilaran City. Participants from schools are highly encouraged to pay the registration fee before the conduct of the training.

5. Participants are required to bring their own Laptop, and Extension Cord during the conduct of the activity.

6. See attached training matrix for your reference.

7. The participants, facilitators, and management staff shall be entitled to service credits pursuant to DepEd Order (DO) No. 53, s. 2003 entitle *Updated Guidelines on Grant*



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph

*of Vacation Service Credits to Teachers. Non-teaching staff shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2024 on Non-Monetary Renumeration for Overtime Services Rendered.*

8. Immediate dissemination of this Memorandum is directed.

  
**WILFREDA D. BONGALOS PhD, CESO, VA**  
Schools Division Superintendent