



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

July 25, 2024

DIVISION MEMORANDUM
NO **486** s. 2024

**CONDUCT OF EMERGENCY MEETING IN PREPARATION FOR THE OPENING OF
CLASSES SY 2024-2025**

- TO: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
Assisting Principals, Head Teachers
All Others Concerned
1. This Office hereby announces the conduct of an Emergency Meeting for all Elementary and Secondary School Heads on July 26, 2024 at 9:00 AM onward at Tagbilaran City Central Elementary School Library, M. Torralba St. Tagbilaran City
 2. Participants to the said activity are all Elementary and Secondary Principals, Assistant/Assisting Principal, Head Teachers and 1 Teacher (per school) who prepared the Class/ Teacher's Program.
 3. Attendees to this activity are advised to bring the following:
 - Draft of the Class/ Teacher's Program
 - Laptop
 - Extension wire
 - Copy of DO 10 s. 2024
 4. Participants are encouraged to bring their own provision for snacks and lunch.
 5. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

John Ariel A. Lagura
JOHN ARIEL A. LAGURA PhD
OIC-Asst Schools Division Superintendent