



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 478 , s. 2024

July 18, 2024

**SUBMISSION OF BASIC EDUCATION RESEARCH FUND (BERF) OUTPUTS  
FOR SY 2020-2021 TO 2022-2023**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Elementary & Secondary Principals  
BERF Grantees for SY 2020-2021 to 2022-2023

1. This Office, through the School Governance and Operation Division disseminates the content of Regional Memorandum No. 607, s. 2024. In preparation for the National Research Management Conference (NRMC) 2024 and Regional Research Management Brown Bag Session, the Regional Office, through the Policy, Planning and Research Division (PPRD), requests for the **Submission of Basic Education Research Fund (BERF) Outputs for SY 2020-2021 to 2022-2023** from July 16 to August 2, 2024 in adherence to the theme: *“Advancing Educational Research and Fostering Innovation”*. This aims to showcase, evaluate, and archive the education research reports and outputs conducted across governance levels to identify and address problems related to teaching and learning, child protection, human resource development, and governance of basic education.
2. The issuance is pursuant to the mandate of Republic Act 9155, or “Governance of Basic Education Act of 2001”, directing the Department of Education (DepEd) to enact policies and mechanisms for the continuous improvement of the delivery of quality basic education. Chapter 1, Section 7(5) includes among the responsibilities of DepEd across all governance levels the undertaking of “educational research and studies” that will serve as one of the bases for necessary reforms and policy development.
3. In particular, this is in consonance with Section 3.2.5 of DepEd Order No. 001, s. 2003 which states that consistent with the national educational policies, plans and standards, the regional director shall have the authority, accountability and responsibility for the undertaking of research projects and developing and managing regionwide projects which may be funded through official development assistance and/or funding agencies.
4. Hence, in compliance with the mandate, DepEd Regional Office (RO) VII through PPRD in Coordination with the Regional Research Committee (RRC) shall ensure the institutionalization of research and the dissemination and utilization of research findings across governance levels from the RO to the SDOs, schools, and CLCs.
5. In line with this, all basic Education Research Fund (BERF) FY 2020-2023 grantees who completed their research reports are mandated to submit their BERF reports and outputs through various means of verification (MOVs).
6. The said reports and outputs will be further evaluated by PPRD and PRU per DepEd Order NO. 16, s. 2017, “Research Management Guidelines “for further archival of the research findings in the regional research repositories for dissemination, utilization, and advocacies.
7. The means of verification (MOVs) may include, but are not limited to:
  - a.) research paper, primers, posters/pamphlets, and video clips;
  - b.) advocacy materials, research bulletins/digest, conference proceedings, E-saliksik entries;
  - c.) activity documentation reports and certification of research dissemination in Learning Action Cells (LAC), In Service Training (INSET), and School Governance Councils (SGCs);
  - d.) evidence of research results utilization in the development of Annual Implementation Plan (AIP)



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and Enhanced School Improvement (E-SIP) programs, activities, and projects (PAPS) and /or Division Education Development Programs (DEDP) and /or REDP frameworks; and  
e.) other research informed Professional Development Programs (PDPs) and strategic intervention or instructional materials that facilitate better outcomes relevant to student learning.

8. Furthermore, the SDOs, through the Schools Division Research and Innovation Committees (SDRICs) and Planning and Research Units (PRUs), are enjoined to submit their research programs, activities, and projects accomplishment reports and feature milestones in the areas of research management through poster, video presentation, and other MOVs.

9. In addition, a Certificate of Recognition will be given to the SDOs and BERF Grantees(s), individual or team categories, whose BERF Outputs shall pass the evaluation process and will be uploaded to Research and Innovation Tab of DepEd Region VII Official Website.

10. Immediate dissemination of and strict compliance with this Memorandum are directed.

For the SDS:

  
**JOHN ARIEL A. LAGURA PhD**  
OIC-Assistant Schools Division Superintendent

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent

WDB/EQA/SGOD/MCC/mapd




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  - c. activity documentation reports and certification of research dissemination in Learning Action Cells (LAC), In-Service Training (INSET), and School Governance Councils (SGCs);
  - d. evidence of research results' utilization in the development of Annual Implementation Plan (AIP) and Enhanced School Improvement Plan (E-SIP) programs, activities, and projects (PAPs) and/or Division Education Development Plan (DEDP) and/or REDP frameworks; and
  - e. other research informed Professional Development Programs (PDPs) and strategic intervention or instructional materials that facilitate better outcomes relevant to student learning.
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10. Immediate dissemination and strict compliance with this Memorandum are desired.

  
**SALUSTIANO T. JIMENEZ EdD, JD, CSO V**  
Director IV  
Regional Director

STJ/FYA/PPRD/BDT/smtc

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