



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
OSDS - 2024 - 092

TO: **JENELOU JOHN F. ISRAEL** - School Principal, Manga National  
National High School

**DOLORES T. DAHAB** - School Principal, Dr. Cecilio Putong  
National High School - JHS

FROM: **WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

SUBJECT: **2024 CLUSTERED ASSEMBLIES OF THE DEPARTMENT OF EDUCATION  
- NATIONAL EMPLOYEES' UNION**

DATE: June 21, 2024

1. With reference to Memorandum DM-OUHROD-2024-0892 entitled "**DepEd NEU: Katuwang ng Kagawaran ng Edukasyon sa Pagsusulong ng Edukasyong Pangkapayapaan at Pangkalahatan**" to be conducted on June 24-26, 2024, this Office issues the official list of participants from 2 implementing units.
2. The registration fee and travel expenses of participants shall be charged against their respective local funds, subject to the approval of their respective approving authority. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this Memorandum to all concerned is desired.



H. Zamora St., Dampas, Tagbilaran City, Bohol  
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tagbilarancity.division@deped.gov.ph

List of Participants:

School	Non-Teaching Personnel
Manga National High School	1. Ralph Botero
Dr. Cecilio Putong National High school – JHS	2. Junna Kiza Cagoco
	3. Ana Liza M. Calibugan
	4. Sheila Mae D. Padillo



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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2024-0892**

**FOR : MOHAGHER M. IQBAL**  
Minister, Ministry of Basic, Higher and Technical Education  
Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)

**Regional Directors  
Schools Division Superintendents  
All Others Concerned**

**FROM : WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary  
Human Resource and Organizational Development

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**SUBJECT : INVITATION TO THE 2024 CLUSTERED ASSEMBLIES OF THE  
DEPARTMENT OF EDUCATION - NATIONAL EMPLOYEES  
UNION**

**DATE : 13 May 2024**

The **Department of Education - National Employees Union (DepEd-NEU)** will conduct a series of Clustered Assemblies on Public Sector Unionism with the theme: **"DepEd NEU: Katuwang ng Kagawaran ng Edukasyon sa Pagsusulong ng Edukasyong Pangkapayapaan at Pangkalahatan"** on the following indicative dates and respective venues:

Cluster	Dates	Venue
Visayas – Regions VI, VII, and VIII	June 24 – 26, 2024	Mezzo Hotel F. Cabahug cor Pres. Quezon Sts., Cebu City
Luzon – Regions I, II, III, IV-A, IV-B, V, CAR, and NCR	August 07 – 09, 2024	Great Eastern Hotel Quezon Avenue, Quezon City
Mindanao – Regions IX, X, XI, XII, XIII, and BARMM	September 18 – 20, 2024	Apo View Hotel J. Camus St., Davao City



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Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	1 of 2



The Clustered Assemblies aim to:

- a. raise awareness among the rank-and-file non-teaching, employees about their role in supporting initiatives and better facilitate processes to ensure effective and efficient implementation of DepEd's MATATAG Agenda and priority projects/actions under the 2024 Basic Education Report;
- b. orient DepEd NEU members about their role in the "**Yes for Peace: Bayanihan ng Bayan Campaign**";
- c. provide participants with an in-depth overview of Responsible Public Sector Unionism; and
- d. determine or identify Management-Union issues and concerns and find ways to resolve the same.

Expected participants to this activity are the following:

- a. Non-teaching rank and file employees of DepEd in the central, regional, division and school levels;
- b. Members of the DepEd-NEU National Board of Trustees (NBOT);
- c. DepEd-NEU National Executive Officers (NEO);
- d. DepEd-NEU Chapter Executive Officers at the regional, division and school levels; and
- e. Chairpersons and Members of the DepEd-NEU Secretariat and Steering Committees.

Attendance to these clustered assemblies shall be on **Official Business**. A registration fee of Five Thousand Nine Hundred Fifty Pesos (P5,950.00) shall be charged to each participant to cover expenses for supplies and materials, board and lodging, honoraria, travel and incidental expenses of resource persons and facilitators.

The registration fee and travel expenses of participants shall be charged against their respective local funds, subject to the approval of their respective approving authorities. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.

Any other expenses incurred during the Assembly in excess of the registration fee shall no longer be charged to DepEd. It is also reiterated that the participation to these clustered assemblies shall not disrupt the conduct of classes and/or operations in schools.

In addition, members of the NBOT, NEO and the different working committees are considered participants and are required to pay the registration fee. They are authorized to travel two (2) days prior to the start of the activity for the necessary preparations (*see attached communication from DepEd-NEU for further details*).

For more information, please contact **Mr. Efren Li. Alcera**, DepEd NEU Secretary-General through email at [depedneusecretarygeneral@gmail.com](mailto:depedneusecretarygeneral@gmail.com) or mobile number 0926-692-6471.

[OUHROD/Quejada]



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Doc. Ref. Code	DM-OUHROD	Rev	00
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Department of Education  
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DOLE-CSC Registration No. 1737  
Accreditation No. 862



**ADVISORY**

Anent the approved Memorandum DM-OUHROD-2024-0892 dated 13 May 2024 (copy attached), confirmation of attendance shall be made through the corresponding links provided below:

Cluster	Link
Visayas	<a href="https://forms.gle/tEDqbVhnn1be56JA6">https://forms.gle/tEDqbVhnn1be56JA6</a>
Luzon	<a href="https://forms.gle/BPpexfV6RQ4yJbQz6">https://forms.gle/BPpexfV6RQ4yJbQz6</a>
Mindanao	<a href="https://forms.gle/489iNXcs97vsuR117">https://forms.gle/489iNXcs97vsuR117</a>

Registration shall commence immediately upon issuance of the subject Memorandum and close one (1) day before the start of the respective cluster assembly.

Please be advised that arrival and registration of participants shall be in the morning of Day 1 of each cluster assembly. The first meal to be served shall be lunch on Day 1, while the last meal to be served shall be lunch on the last day of the assembly.

Payment of registration fee through cash, check or LDDAP-ADA may be deposited to the DepEd-NEU National Account at Land Bank of the Philippines under Account Name: DEPED NATIONAL EMPLOYEES UNION with Account No.: 3341-0185-94.

For more information, please contact Mr. Efren Ll. Alcera, DepEd NEU Secretary-General through email at [depedneusecretarygeneral@gmail.com](mailto:depedneusecretarygeneral@gmail.com) or at mobile number **0926-692-6741**.

**ATTY. DOMINGO B. ALIDON**  
National President, DepEd NEU