



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 404 , s. 2024

June 21, 2024

**ORIENTATION ON THE NEW GUIDELINES FOR THE IMPLEMENTATION OF THE  
SCHOOL BASED FEEDING PROGRAM (SBFP) FOR SY 2024-2025**

To: Elementary Schools Principals  
PDOs, AOs and ADAS (Members of the SBFP Inspectorate Team)  
SBFP Accounting Personnel  
BAC Chairman or member  
NFP, IFR & Milk Suppliers  
All Others Concerned

1. Major revisions in the guidelines are imperative to comply for the implementation of the SBFP NFP/Hotmeals & Milk programs for SY 2024-2025. This is in reference to DepEd Memo OM-OUOPS-2024-09-04080, titled **ADDITIONAL GUIDELINES FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTATION FOR SY 2023-2024 AND SY 2024-2025** dated May 21, 2024, **THIRD ADVISORY FOR THE IMPLEMENTATION OF THE SBFP SY 2023-2024** dated March 5, 2024 building upon **OUOPS No. 2023-03-11587** dated 21 December 2023 and **OUOPS No. 2023-09-01012** dated February 5, 2024.
2. Participants of this activity are the 17 elementary school principals, PDOs, AOs and ADAS of the 17 elementary schools, Division SBFP Focal Person, BAC Personnel, SBFP Accounting Staff, NFP, IFR and Milk Suppliers, School Health Personnel and other Division Personnel.
3. The activity is set on July 4 & 5, 2024 from 8:30 AM to 5:00 PM. Venue will be announced later.
4. Expenses relative to the conduct of the said activity are chargeable against the SBFP Program Support Funds FY 2024, subject to the usual accounting and auditing rules.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

For the SDS:

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent

**MA. ANTONNETTE P. DUGANG PhD**  
Education Program Supervisor - SGOD

WDB/JAL/SGOD/MCC/rbt



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