



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 399, s. 2024

June 18, 2024

**ADDENDUM TO THE CONDUCT OF TRAINING WORKSHOP ON CONTINGENCY
PLANNING and ORIENTATION ON RADAR SYSTEM**

To: **ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

1. This is to inform the field that the venue for the Conduct of Training Workshop on Contingency Planning and Orientation on RADAR System will be at Bohol Tropics Resort, Gallares. St., Tagbilaran City, Bohol on June 20-21, 2024.
2. Participants of the said activity are School Heads/Representative, School Administrative Officers II and Project Development Officers I. In addition, each Division Office Unit is advised to send two (2) participants to the said activity.
3. Furthermore, participants are also required to bring their laptop and existing Contingency Plan (hardcopy and softcopy) which will be used to the said activity.
4. All other provisions of the Division Memorandum No. 398 s. 2024 shall remain in full force and effect.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph