



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING

January 17, 2024; 02:00 p.m.

Division Conference Room

DepEd Tagbilaran City Division Office, Dampas, Tagbilaran City

I. ATTENDANCE

- | | |
|------------------------------------|-----------------------|
| 1. Mr. Ernesto Q. Alas-as Jr. CESE | - Chairperson |
| 2. Miss Maurine C. Castaño | - Vice Chairperson |
| 3. Dr. John Ariel A. Lagura | - Regular Member |
| 4. Dr. Aquilino T. Milar Jr. | - Regular Member |
| 5. Dr. Beatriz E. Incog | - Regular Member |
| 6. Dr. Aimee T. Amistoso | - Regular Member |
| 7. Miss Angeli Faith V. Pascual | - Lead Secretariat |
| 8. Mr. Bernadito T. Taguisa | - Co-Lead Secretariat |
| 9. (Mrs.) Elaine C. Centino | - Secretariat Member |
| 10. Engr. Louenie T. Indanao | - TWG Member |

II. CALL TO ORDER

The meeting was called to order at 02:00 in the afternoon by the Presiding Officer, Mr. Ernesto Q. Alas-as Jr. It started with a prayer by Dr. Aquilino T. Milar Jr.

The Presiding Officer then proceeded with the conference.

III. READING AND APPROVAL OF THE PREVIOUS MINUTES

There was no reading of minutes from the previous meeting.

IV. AGENDA OF THE MEETING

A. MAIN AGENDUM

1. Post Qualification on the Upgrading/Modernization of Electrical System at Mansasa Elementary School with an approved budget contract of Php 5,946,563.06



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43 The Presiding Officer discussed the issue on who is the lowest and
44 responsive bidder for the Upgrading/Modernization of Electrical
45 System at Mansasa Elementary School. He disclosed that a letter
46 emailed last January 8, 2024 was received from one of the bidders,
47 CCO Engineering Construction & Supply, inquiring the status of
48 the bid evaluation stating further that their bid amount was offered
49 with a discount but was not declared as the lowest bidder as read
50 during the opening of bids last December 4, 2023. This had
51 happened because this was the first time that the Bids and Awards
52 Committee of this Division has encountered a discount being
53 offered by the bidder, hence was unfamiliar with such provision in
54 the bidding document.

55
56 The bid amounts of all the bidders as read during the bid opening
57 were recapitulated as follows, with DBB Industrial Services as the
58 lowest;

- 59 a. RC CAPA Engineering – Php 5,748,888.28
- 60 b. DBB Industrial Services – Php 5,114,976.80
- 61 c. CCO Engineering Construction & Supply – Php 5,502,954.11

62
63 The letter from CCO Engineering was read. In the letter, the bidder
64 stated and/or claimed a different discount and final bid amount
65 from the actual figure as was specified in the bid document. It was
66 unanimously and strongly agreed by the body that the amount to
67 be considered official is the one that was specified in the bid
68 document, not the one claimed in the letter, with details found
69 below:

70
71 Gross bid amount in the bidding document: Php 5,502,954.11
72 Discount offered in the bidding document: 21.01%
73 Discount as computed: Php 1,156,170.66
74 Final bid amount as calculated: Php 4,346,783.45

75
76 Gross bid amount as claimed in the letter: Php 5,530,618.33
77 Discount offered as claimed in the letter: (16.82%) Php 930,250.00
78 Final bid amount as claimed in the letter: Php 4,600,368.33

79
80 The Presiding Officer continued that he, Mr. Taguisa, and Mr.
81 Christian John Capon (former BAC Secretariat Member) made their
82 research and consultations regarding discounts offered in bidding.
83 There were some salient points to consider as advised by one of the
84 BAC Chairpersons consulted from other Divisions, including the



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85 the bill of quantities which must also be consistent with the final
86 bid amount net of discount. Yet in this present case, CCO
87 Engineering did not present the bill of quantities with an amount
88 equivalent to the final bid price net of discount. However, Mr. Alas-
89 as made awareness to the Committee that since the said bidder
90 has a discount offered that when calculated becomes the lowest
91 bidder, hence following the Implementing Rules & Regulations
92 (IRR) of RA 9184 or the Government Procurement Reform Act, then
93 CCO Engineering Construction & Supply being the lowest bidder
94 must undergo the post qualification evaluation.
95

96 In addition, Miss Pascual disclosed to the Committee that she and
97 Mr. Capon reviewed together the Philippine Contractors
98 Accreditation Board (PCAB) Licenses of all the bidders as found in
99 their bidding documents after the bid opening was done. It has
100 been found out that among the three (3) bidders, only CCO
101 Engineering Construction & Supply has met the Registration
102 Particulars SP-EE (Electrical Work) minimum Category A, as
103 requirement stated in the Invitation to Bid. The other two (2)
104 bidders were both Category B.
105

106 The Members then proceeded with the post qualification for CCO
107 Engineering Construction & Supply. The details and other
108 specifications were carefully reviewed based on the evaluation
109 report form. It was then declared that said bidder is eligible.
110 However, Mr. Alas-as has given Engr. Indanao the task to call the
111 identified bidder's single largest completed contract, Philippine
112 Science High School – Central Visayas Campus, for further
113 verification and validation. Shall the findings be a positive
114 feedback, the Committee shall then finally sign the post
115 qualification evaluation report, and officially declare the said bidder
116 as winner and/or the most responsive bidder. From then on, the
117 Secretariat may also proceed with all other pertinent documents for
118 compliance to request the Sub-Allotment Release Order (SARO)
119 from the Central Office.
120

121 The Presiding Officer further asked Engr. Indanao how was the
122 repair of classrooms at Mansasa Elementary School by the
123 Department of Public Works and Highways (DPWH) going. He is
124 concerned whether the winning bidder will be able to proceed with
125 the project immediately once fund has been downloaded to the
126 Division, or shall there be a longer waiting period for the repair to



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127 be done before proceeding with the upgrading/modernization of the
128 electrical system. Engr. Indanao answered that as per checking,
129 the DPWH shall be done with the repair by January 2024.
130

131
132 **B. OTHER MATTERS**

- 133 1. Construction of One (1) Storey – Three (3) Classrooms and
134 One (1) Storey – One (1) Classroom School Building with
135 Toilet at Tagbilaran City Central Elementary School
136

137 Mr. Taguisa opened the issue in subject above, because it was
138 relayed by one of the School personnel in Tagbilaran City Central
139 Elementary School that the construction of the school building by
140 the winning bidder/contractor, Dolci Constrction & General
141 Merchandise, is still ongoing and has not finished yet. This raised
142 an issue since the contract duration of the said project has
143 supposedly ended and construction should have been done already
144 last December 2023.
145

146 Mr. Alas-as asked Engr. Indanao on the update of the said
147 construction. Engr. Indanao answered that the construction is
148 already 90% done, with the contractor's commitment to finish the
149 project by January 2024. These were the factors which made the
150 project past due the contract duration:

- 151 a. The release of the building permit by the Office of the
152 Building Official (OBO) of Tagbilaran City took two (2)
153 months. Engr. Indanao suspended the counting of days in
154 per duration contract. An extension was given due to the
155 matter;
156 b. Some of the materials used in the construction with special
157 specifications that are not available in Bohol were still order
158 in Cebu and were delivered late; and
159 c. There were some days when the situation on the
160 construction was unworkable due to bad weather.
161

162 Since the construction has been past due the contract duration
163 and allotment has lapsed last 2023, Engr. Indanao did not
164 anymore give another extension. With this, Mr. Alas-as directed
165 Engr. Indanao to compute the liquidated damages it has incurred
166 since the end of contract until the day the construction will be
167 done. Engr. Indanao agreed to comply with this.
168



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169 2. Construction of School Buildings under the Basic Education
170 Facilities Fund (BEFF) for CY 2024
171

172 As was discussed during the BAC meeting last November 6, 2023,
173 Engr. Indanao mentioned that two (2) schools will be involved in
174 the construction/repair of school buildings under BEFF for CY
175 2024, Dao and Manga Elementary Schools. But she has been given
176 an update that since the budget has been decreased from 17M to
177 6.2M, it can only accommodate one (1) school. Between the two (2)
178 schools mentioned above, she chose Manga Elementary based on
179 her assessment, with the repair/construction to be done
180 specifically in the Magsaysay building. However, it is not yet
181 identified who will handle the projects, whether it will be the DPWH
182 or the Department of Education.
183

184 **V. ADJOURNMENT**

185
186 The meeting was adjourned at 03:08 p.m.
187
188

189 Prepared by:

Noted by:

190

191

192

193 **ANGELI FAITH V. PASCUAL**

194 BAC Secretariat Chair

ERNESTO Q. ALAS-AS JR. CESE

BAC Chairperson