



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 300 s. 2024

April 17, 2024

**COMMUNICATING THE IMPORTANCE OF HAVING A QUALITY MANAGEMENT
SYSTEM (QMS) WITHIN DEPED**

To: Assistant Schools Division Superintendent
Chiefs (CID, SGOD)
All Others Concerned

1 Pursuant to DepEd Order No.9, s. 2021 titled” “Institutionalization of Quality Management System in the Department of Education,” this Office hereby announces the conduct of a Regional Virtual Conference to Communicate the Importance of Having a Quality Management System(QMS) within DepEd on April 18,2024 via MS Teams. Link to this virtual conference will be sent separately.

2. Participants of the activity are the Assistant Schools Division Superintendent, Designated Quality Management Representative (QMR), prospect team leads of the Risk Management Team (RMT), Training and Advocacy Team (TAT), Knowledge Management Team (KMT), Internal Quality Audit Team(IQAT), and Quality Workplace Team(QWT) and QMS Lead Secretariat. Prospect Members of the different QMS teams are also encouraged to join.

3. Attached is the Program of Activities.

4. Meals and other incidental expenses of SDO participants shall be charged to SDO Fund, subject to the usual accounting and auditing rules and regulations.

5. For the information, guidance, and compliance of all concerned.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/MCC SGOD/elc



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Enclosure 1. Program of Activities

Time	Activity	Focal Person
8:00a.m. - 9:00a.m.	Registration/Attendance	Regional QMS Secretariat
9:00a.m. - 9:30a.m.	Preliminaries - National Anthem - Prayer - Quality Policy Statement - Acknowledgement of Participants	Regional QMS Secretariat
	Welcome Remarks	Atty. Fiel Y. Almendra Assistant Regional Director
	Message	Salustiano T. Jimenez JD, EdD, CESO V Regional Director
9:30a.m. - 11:00a.m.	Conference Proper The Importance of Having a Quality Management System Within the Department of Education	Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative
11:00a.m.-12:00p.m.	ISO 9001 General Concepts	Dr. Grace C. Pepito EPS, QAD IQAT Member
12:00p.m. - 1:00p.m.	LUNCH BREAK	
1:00p.m. - 2:00p.m.	The Seven (7) Quality Management Principles	Dr. Emerson O. Degamo EPS, QAD IQAT Member
2:00p.m. - 2:30p.m.	Process Approach - PDCA Cycle - Risk-Based Thinking	Dr. Sofronio D. Paragoso EPS, QAD IQAT Member
2:30p.m. - 4:00p.m.	QMS Structure - Top Management and QMR	Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative
	- QMS Secretariat	Atty. Leslie Joie E. Babatuan Legal Officer IV QMS Lead Secretariat
	- Risk Management Team	Dr. Benjamin D. Tiongzon CES, PPRD RMT Lead
	- Training and Advocacy Team	Mr. Misael G. Bergonia CES, HRDD TAT Lead
	- Knowledge Management Team	Dr. Maria Jesusa C. Despojo CES, CLMD KMT Lead

	<ul style="list-style-type: none"> - Internal Quality Audit Team - Quality Workplace Team 	<p>Dr. Sofronio D. Paragoso EPS, QAD IQAT Member</p> <p>Ms. Ida F. Cabantan CES, ASD QWT Lead</p>
4:00p.m. – 5:00p.m.	Wrap-up	<p>Dr. Emiliano B. Elnar Jr. Chief, Quality Assurance Division/ Quality Management Representative</p>