



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

April 16, 2024

DIVISION MEMORANDUM  
No. \_\_\_\_\_, s. 2024

**DIVISION CHILD PROTECTION COMMITTEE FUNCTIONALITY TRAINING**

To: ASDS  
Chief, CID and SGOD  
Education Program Supervisors  
All Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office through the School Governance Operations Division (SGOD) announces the conduct of the Division Child Protection Committee Functionality Training on April 26, 2024, 8:00 a.m. to 5:00 p.m. Venue will be announced later.
2. Participants to this training are all Elementary and Secondary Principals and all Guidance Counselors and Guidance Counselor-Designates in schools.
3. Registration fee of **Six Hundred and Fifty Pesos (Php 650.00)** will be collected from each participant to cover meal, snacks and other incidental expenses relative to the conduct of the activity and shall be charged against Division Office Funds/ MOOE (for SDO Participants) and School Funds/MOOE (for participants from the schools) subject to the usual accounting and auditing rules and regulations. Payments can be made in cash or cheque. Participants from the schools must pay the registration fee on or before April 23, 2024.
4. For information and dissemination.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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