



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM
No. 263 , s. 2024

April 11, 2024

**DEPED PARTNERSHIP DATABASE SYSTEM (DPDS) ONLINE
ORIENTATION TO SCHOOL-BASED NON-TEACHING PERSONNEL**

To: All Public Elementary and Secondary School Principals
Adopt-A-School Non-Teaching Personnel Focal Persons
SGOD Chief, SEPS – M&E, EPS II-M&E
All others concerned

1. In response to the immediate removal of administrative tasks from public school teachers, Department Order No. 002, s. 2024 has been issued to prioritize teachers' core function of teaching. Moreover, aligned with OULAPP Memorandum No. 645, s. 2019, the DepEd Database Partnership System (DPDS), previously managed by teachers in school, is designed to streamline the assistance provided by public and private sector partners to public schools. Consequently, this directive mandates all Schools Division Offices (SDOs), Public Schools, and Learning Centers to utilize the DPDS as the official reporting system for all partnership engagements.

This encompasses all interventions/donations received from January to December annually. Furthermore, it is emphasized that all partnership engagements related to Brigada Eskwela implementation shall be documented and reported through the DPDS.

2. In line with this directive, an orientation session will be organized for the new Non-Teaching School Partnership Focal Persons to acquaint them with the online system and its reporting procedures. This orientation is scheduled on April 11, 2024, at 1:00 PM to 3:00 PM and will be conducted via online platform accessible through the following link: <https://meet.google.com/qtu-zobb-xdw>.

3. Participants are required to have internet access during the online session and are expected to have received the tasks previously handled by the teacher overseeing the program.



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4. Expenses relative to transportation, internet connectivity, food/snacks of the non-teaching participants during the conduct of the said orientation shall be charge to their respective school MOOE Fund subject to the usual accounting and auditing rules and regulations.

5. Immediate and wide dissemination of this memorandum is desired.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent 

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