



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 151 , s. 2024

**March 06, 2024**

**REVIEW AND FORMULATION OF NEW NORMATIVE FUNDING FORMULA FOR THE  
SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES (SMOOE)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Teaching and Non-Teaching Personnel  
All Others Concerned

1. This Office hereby disseminates the communication received from Ana Marie C. Calapit, Director IV, Office of the Director for Finance Service dated March 1, 2024, titled **“REVIEW AND FORMULATION OF NEW NORMATIVE FUNDING FORMULA FOR THE SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES (SMOOE)”**.
2. Please access the survey link provided in the attachment.
3. Immediate dissemination of this Memorandum is desired.

**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent

This is to respectfully reiterate your compliance in answering the **DepEd-ADB MOOE Survey** which can be accessed in this link: <https://forms.gle/indz4R9yKhdn7WdP8>. The result of the survey will be used in the proposal of a new normative formula for school MOOE which is one of the Technical Assistance provided to the Department under Secondary Education Support Program (SESP).

For the schools who have not submitted their response yet, **please accomplish the survey once**. For those who have already complied, we thank you for your cooperation and we kindly ask to **refrain from submitting additional response** to the survey.

We hope to receive your accomplished forms on or before **March 1, 2024**.

Thank you for your compliance and support.

On Mon, Feb 12, 2024 at 5:08 PM Finance Service Office of the Director <[fs.od@deped.gov.ph](mailto:fs.od@deped.gov.ph)> wrote:

Dear Sir/Madam:

Good day!

This is in reference to the review and formulation of new normative funding formula for the School Maintenance and Other Operating Expenses (MOOE) to determine a more sufficient allocation for each school.

The overall objective of the study is to propose a new normative funding formula for School MOOE). A survey will be conducted to be able to collect data from a sample of DepEd schools of different curriculum offerings, delivery mode, and Senior High School track offered on their actual school MOOE expenditures by item regardless of funding this source.

In this regard, please find the attached list of schools identified by the Asian Development Bank (ADB) as the target population for conducting the aforementioned survey. Please note that while this list comprises priority respondents, you may send it to the schools within your reach.

**The School MOOE Survey Questionnaire can be accessed through this link:** <https://forms.gle/indz4R9yKhdn7WdP8>

We kindly ask the School Heads and/or the Finance Staff of the school to submit their responses using the questionnaire accessible through the link provided **on or before February 14, 2024**. Your prompt attention to this matter is greatly appreciated.

Thank you.

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**Ana Marie C. Calapit**

Director IV

Office of the Director for Finance Service

Department of Education (DepEd)

DepEd Complex, Meralco Avenue, Pasig City

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**Office of the Director for Finance Service**  
Department of Education (DepEd)  
DepEd Complex, Meralco Avenue, Pasig City

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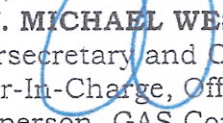
Republic of the Philippines  
Department of Education

MEMORANDUM

OUF-20240045

January 29, 2024

TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
SCHOOL HEADS  
ALL OTHERS CONCERNED

FROM :  **ATTY. MICHAEL WESLEY T. POA**  
Undersecretary and Chief of Staff  
Officer-In-Charge, Office of the Undersecretary for Finance  
Chairperson, GAS Composite Team

SUBJECT : REVIEW AND FORMULATION OF NEW NORMATIVE FUNDING  
FORMULA FOR THE SCHOOL MAINTENANCE AND OTHER  
OPERATING EXPENSES (SMOOE)

This is in reference to the review and formulation of new normative funding formula for the School Maintenance and Other Operating Expenses (MOOE) to determine a more sufficient allocation for each school.

The overall objective of the study is to propose a new normative funding formula for School MOOE). The formula should cover allocations or school MOOE for both elementary and secondary education and should take into consideration some of the cost drivers of school MOOE (number of students, number of teachers, etc.) as well as other relevant factors such as school location.

A survey will be conducted to be able to collect data from a sample of DepEd schools of different curriculum offerings (i.e., K - 6, Grade 7 to Grade 10, SHS, K-10, K - 12, Grade 7 - Grade 12); delivery mode (mono grade vs. multigrade); and, Senior High School track offered on their actual school MOOE expenditures by major expense item (water, electricity, communication (internet, telephone), supplies and materials, travel expense, training expense, repair and maintenance, job order for security/utility, etc.) regardless of funding source (i.e., GAA, LGU, PTCA contribution, canteen funds, private donations).

The School MOOE Survey Questionnaire can be accessed through this link:  
<https://forms.gle/indz4R9yKhdn7WdP8>

Moreover, after consolidating the results of the survey, a focus group discussion among selected schools might be conducted by the Asian Development Asian (ADB) together with the concerned DepEd office in order to gain deeper insights, perspectives, and understanding of the findings.

We kindly ask the School Heads and/or the Finance Staff of the school to submit their responses using the questionnaire accessible through the link provided **on or before February 14, 2024**. Your prompt attention to this matter is greatly appreciated.

For your compliance.