



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

March 6, 2024

DIVISION MEMORANDUM

No. 146 s. 2024

**21<sup>ST</sup> DepEd -TAGBILARAN CITY FOUNDING ANNIVERSARY  
COORDINATION MEETING**

To: Committee Chairpersons/Representatives of the 21<sup>ST</sup> DepEd -Tagbilaran City  
Founding Anniversary Celebration

1. To ensure the smooth conduct of the 21<sup>st</sup> DepEd - Tagbilaran City Founding Anniversary on March 15, 2024, a coordination meeting is set for March 7, 2024, at 9:00 am in the Division Conference Hall.
2. The primary objective of this gathering is to review the progress made by each working committee and to address any pertinent issues or concerns relating to the event's preparations.
3. Attendance is mandatory for all committee chairpersons. In instances where the chairperson is unavailable, a designated representative (preferably a non-teaching personnel) for the committee is expected to attend in their place. Please refer to attached enclosure.
4. Immediate dissemination of this information and strict adherence to the meeting schedule is strongly encouraged.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 



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Enclosure 1 to DM No. \_\_\_\_\_

**Working Committees for the 21st Founding Anniversary,  
March 15, 2024**

<b>Committees</b>	<b>Chairperson</b>	<b>Member/s</b>
<b>Overall Chairpersons</b>	Dr. Wilfreda D. Bongalos	Dr. John Ariel A. Lagura Ms. Maurine C. Castano Dr. Janet T. Butalid
Program Design	Ms. Maurine Castano	Dr. Filomena C. Tanggaan Mr. Simon Bob Rios III
Plaque	Engr. Jose C. Marinas III	Ms. Ivy Barbante
Distribution of Programs	Mr. Ruben Lorejo	Ms. Elaine Centino Engr. Louennie Indanao
Invitation of Honorees and Guests	Dr. Maria Antonette P. Dugang	Mr. Bernadito Taguisa Ms. Margarita Tejano
Proposal	Dr. Filomena C. Tanggaan	Dr. Rosene D. Olaivar
Venue Reservation	Ms. Maurine C. Castano	Dr. Filomena C. Tanggaan
History of City Deped (Video) For Opening Salvo	Dr. Neolita S. Sarabia / Dr. Janet T. Butalid	Mrs. Liza Maquiling, Mr. Bryan Rosal Engr. Jose Marinas III, Ms. Jeycel Inting, Mr. Jenelou John Israel, Mr. Jarom Ceno
Lights and Sound	Mr. Alberto Lacang	Mr. Ruben Lorejo Mr. Japhet Revereal
Finance	Mrs. Michelle T. Sagaral	Mrs. Gina I. Gamao Mrs. Julie Ann Kristie A. Redillas Mrs. Marife C. Rallos Mrs. Rosalie Tambis
Distribution of Plaques and Certificates	Dr. Beatriz E. Incog	Dr. Nenita J. Incog With Usherettes
Intermission No. Incharge	Dr. Ma. Antonette P. Dugang	Mrs. Concepcion Tubal Dr. Elisa B. Geogonia
Leis	Ms. Elizabeth R. Escolano	ALS Teachers
Memo/Invitation to Guest	Dr. Esther L. Cagas	Dr. Aquilino T. Milar Jr.
Attendance and Registration, Certificate of Appearance	Dr. Rosene D. Olaivar	Mrs. Concepcion A. Tubal April R. Taghap Laura Domingo
Gallery of Past and Present SDSs	Dr. Aimee T. Amistoso	Dr. Cherry Michelle F. Collyer Mrs. Aliza Galoso
Usherettes	Ms. Brendalou D. Arancana	Ms. Elizabeth E. Rosil Mrs. Jocelyn P. Cutin Ma. Maximina L. Babiano Ms. Ana Lou Regalado Mr. Rusty Galan Mr. Aldrin Pajo Ms. Joannalli Operiano Ms. Maricel Galan Ms. Marianne Calipes Ms. April Revita
Documentation	Engr. Junicel T. Mancha	Mr. Jarom Certo Engr. Jose Marinas III Mr. Japhet Revereal Mr. Jonathan Gales Ms. Julie Ann Kristie Redillas

Physical Arrangement/ After Care	Mr. Joseph C. Barrete	All City Paid Employees
Medics	Dr. Lev. V. Nadela Dr. Vida Romero	All nurses
Event Coordinators	Dr. Butch Bernas	Mr. Chrysostom Dalumbar Mrs. Joermelyne P. Pasilbas Mr. Cesar Pagulong Dr. Edzel Lodonia
Musical Director	Dr. Aquilino T. Milar Jr.	Mr. Wilson Mandin Mr. Alberto Tibod Mr. Jesilo Jala
Hosts	Mr. Mikko Mondilla	Ms. Lucille Saraspe Varquez
Holy Mass	Filomena C. Tanggaan / Dolores	DCPNHS JHS
Choir	T. Dahab	DCPNHS JHS