



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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**BIDS AND AWARDS COMMITTEE (BAC)  
MINUTES OF THE MEETING**

**Bid Opening  
AUGUST 8, 2023; 09:00 A.M.**

**Division Conference Room  
DepEd Tagbilaran City Division Office, Dampas, Tagbilaran City**

**I. ATTENDANCE**

Present:

- |                                    |  |
|------------------------------------|--|
| 1. Mr. Ernesto Q. Alas-as Jr. CESE | - Chairperson                                  |
| 2. Dr. Aquilino T. Milar Jr.       | - Regular Member                               |
| 3. Dr. Nenita J. Incog             | - Regular Member                               |
| 4. Dr. Beatriz E. Incog            | - Regular Member                               |
| 5. Dr. Ma. Antonette P. Dugang     | - Alternate Member                             |
| 6. Mr. Joseph C. Barrete           | - Alternate Member                             |
| 7. Mr. Alberto A. Lacang           | - Alternate Member                             |
| 8. Miss Angeli Faith V. Pascual    | - Secretariat Chair                            |
| 9. Mr. Bernadito T. Taguisa        | - Secretariat Vice Chair                       |
| 10. Mr. Christian John L. Capon    | - Secretariat Member                           |
| 11. Miss Lady May P. Karaan        | - Secretariat Member                           |
| 12. Mr. Aldrin M. Pajo             | - Secretariat Member                           |
| 13. (Mrs.) Marife C. Rallos        | - Secretariat Member                           |
| 14. Engr. Junicel T. Mancha        | - TWG Member                                   |
| 15. Engr. Louenie T. Indanao       | - TWG Member                                   |
| 16. Ms. Jocelyn A. Bulawin         | - Representative, Bohol<br>Tropics Corporation |

Absent:

- |                                |                      |
|--------------------------------|----------------------|
| 1. Dr. John Ariel A. Lagura    | - Vice Chairperson   |
| 2. Dr. Aimee T. Amistoso       | - Regular Member     |
| 3. (Mrs.) Elaine C. Centino    | - Secretariat Member |
| 4. Mr. Artemio B. Alo LIB, EnP | - TWG Member         |
| 5. Engr. Jose C. Mariñas III   | - TWG Member         |

**II. CALL TO ORDER**

The Conference was called to order by BAC Chairperson Mr. Ernesto Q. Alas-as Jr as the Presiding Officer at 09:00 in the





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42 morning. The Presiding Officer declared the meeting quorum after  
43 determining that majority of the members is present through the  
44 attendance.

45  
46 There was also one (1) bidder present as acknowledged by the  
47 Presiding Officer. Ms. Jocelyn A. Bulawin was also in attendance,  
48 representing Bohol Tropics Corporation.  
49

50  
51 **III. READING AND APPROVAL OF THE PREVIOUS MINUTES**

52  
53 The reading of the previous minutes was dispensed as moved by  
54 Dr. Aquilino Milar and seconded by Dr. Nenita Incog in order to  
55 give way to the opening of the bidding documents.  
56

57  
58 **IV. AGENDA OF THE MEETING**

59  
60 **A. MAIN AGENDUM**  
61 1. Opening of bids on the Supply of Foods, Room  
62 Accommodation, Function Hall, Sound System, LCD  
63 Projector and White Board  
64

65 After the Presiding Officer acknowledged the attendance of the lone  
66 bidder, the bidding process then proceeded. The sealed envelopes  
67 of the bid documents were opened. The checking of the technical,  
68 legal, and financial aspects of the bid documents by the BAC  
69 Members was undertaken.  
70

71 The Presiding Officer then announced after checking the  
72 documents that the bidder is eligible. The BAC Members proceeded  
73 then in filling out the form of Abstract of Bid as calculated.  
74

75 Since, there was only one (1) bidder, the Presiding Officer then  
76 announced that Bohol Tropics Corporation, being eligible,  
77 automatically won the bidding for the Supply of Foods, Room  
78 Accommodation, Function Hall, Sound System, LCD Projector and  
79 White Board, with the bid/contract price of One million nine  
80 hundred fifty thousand pesos (Php 1,950,000.00), Philippine  
81 currency.  
82







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83  
84 **V. ADJOURNMENT**  
85  
86 The conference was adjourned at 10:31 A.M by the Presiding  
87 Officer.  
88

89 Prepared by:

Noted by:

91  
92   
93  
94 **ANGELI FAITH V. PASCUAL**  
95 BAC Secretariat Chair

  
**ERNESTO Q. ADAS-AS JR. CESE**  
BAC Chairperson

