



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2024- 020

TO :

Committee Responsibility	Responsible Personnel	School /Station
Food Committee	Marilou Bedrijo Concepcion Tubal Laura Asas Zita Yana Esther Torralba	Division Office Division Office DCPNHS San Isidro NHS DCPNHS
Advanced Party & Improvement of Billeting Quarter	Junicel Mancha Louenie Indanao Rosendo Gatillo Dennis Galope	Division Office Division Office DCPNHS DCPNHS
Sanitation/Cleaning Materials	Nenita Incog Janet Pateno Pilar E. Diez Lemuel O. Barol	Division Office Division Office TCSHS TCCES-SPED
Transportation	Alberto Lacang Reyrusty Galan Bernadito Taguisa	Division Office Division Office Division Office
Sports Equipment	Alberto Lacang Neolita Sarabia Frank Echalico	Division Office Division Office Manga NHS
Medical Supplies and Materials	Lev Nadela Vida Romero Rhodelia Tumanda Adeline Dagamac Rowena Pizaras	Division Office Division Office Division Office Division Office Division Office
Beautification	Joseph Barrete Pablita Cabarles Lanie Gutas	Division Office Manga NHS DCPNHS- JHS
Construction/Façade etc.	Simon Rios Junicel Mancha Louenie Indanao	Division Office Division Office Division Office
Mess Hall	Celeste Dumas May Belen Estefa Irene Pulot	DCPNHS DCPNHS DCPNHS
Finance	Gina Gamao Marife Rallos Julie Ann Kristie Redillas Michelle Sagara	Division Office Division Office Division Office Division Office
Credentials	Corazon Samuya	San Isidro NHS
Security	Felipe D. Epe Eufe Rhoda Galon	Easter Cogon ES San Isidro ES
Spirituality	Esther Cagas	Division Office



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FROM : **WILFREDA D. BONGALOS PhD CESO V**
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **CVIRAA 2024 COORDINATION MEETING**

DATE : February 20, 2024

1. A Coordination Meeting is called for all the personnel in charge of the above-mentioned committee responsibilities on Friday from 8:00am- 5:00pm February 23,2024 at TCCES School Library.
2. The primary objective of this coordination meeting is to discuss and plan upcoming CVRAA 2024 ensuring effective coordination among all committees involved in organizing and participating in this sports event. We aim to streamline the planning process, allocate responsibilities and address any concerns or challenges that may arise.
3. Looking forward to your presence and active participation in this coordination meeting. Your commitment to the success of this coordination meeting is greatly appreciated.
4. Thank you for your support.