



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
 Superintendent**

February 27, 2024

DIVISION MEMORANDUM  
 No. 124 , s. 2024

**COMPOSITION OF THE DEPED TAGBILARAN COMMITTEE ON ANTI-RED TAPE  
 (CART)**

To: OIC Assistant Schools Division Superintendent  
 Division Office Personnel  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. In compliance with Republic Act (RA) No. 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018* and Memorandum Circular No. 2023-08 titled *Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 202, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, and Memorandum DM-OUHROD-2024-0268, this Office composed the DepEd Tagbilaran Committee on Anti-Red Tape (CART)

2. The CART is composed of the following:

Chairperson	Dr. Wilfreda D. Bongalos, CESO V-Schools Division Superintendent
Members	Dr. Aquilino T. Milar Jr.- Administrative Officer V
	Engr. Jose C. Mariñas III – Information Technology Officer
	Dr. Janet T. Butalid – OIC Chief, CID
	Ms. Maurine C. Castaño – Chief SGOD

3. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
  - Streamlining and digitization
  - Whole-of-Government Approach
  - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen’s Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings



H. Zamora St., Dampas, Tagbilaran City, Bohol  
 (038)427-1702; (038)427-2506  
 tagbilarancity.division@deped.gov.ph

- Dissemination of ARTA information, education, and communication materials for public consumption
4. The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.
5. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



**AQUILINO T. MILAR JR. PhD**  
Administrative Officer V

WDB/ADMIN/atm