



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

February 26, 2024

DIVISION MEMORANDUM  
No. 117, s. 2024

**ANNUAL COUNCIL CONVENTION AND ELECTION**

To: Chief, CID and SGOD  
All Public and Private Elementary and Secondary School Heads  
GSP DFA  
GSP Coordinators  
All Others Concerned

1. Pursuant to GSP Bohol Girl Scout Council Memorandum No.04, s.2024 dated February 13, 2024, this office announces the conduct of the Annual Council Convention and Election on March 2, 2024 from 8:00 a.m. to 5 p.m. at the Grand Ballroom of Metro Centre Hotel, Tagbilaran City, Bohol, with the theme *"75 Years of Empowering Girls and Young Women: Celebrating Our Legacy, Inspiring Our Future"*.
2. A registration fee of Eight Hundred Pesos (P 800.00) will be charged to each delegate to cover the meal and snacks. Registration and transportation expenses can be charged to the Division and School MOOE and/or any available local funds.
3. Teacher participants shall be entitled to a one-day service credit while non-teaching participants shall be entitled to a one-day Compensatory Time-Off subject further to existing rules and regulations.
4. For more details, please see attached communication from Bohol GSP Council.
5. For information and widest dissemination.

For the SDS:

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

  
**AQUILINO T. MILAR, JR JD, PhD**  
Administrative Officer V

WDB/JAL/SGOD/MCC/jpp



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**GIRL SCOUTS OF THE PHILIPPINES**

Visayas Region  
Bohol Girl Scout Council

DepED  
TAGBILARAN CITY DIVISION  
RECORDS SECTION  
**RECEIVED**

Received by: \_\_\_\_\_  
Date: FEB 15 2024  
Time: \_\_\_\_\_  
*[Signature]*

**COUNCIL CIRCULAR NO. 04**  
Series of 2024

**TO : ALL CHAIRPERSONS, GIRL SCOUT AREAS, DISTRICT AND BARANGAY COMMITTEES, SCHOOLS DISTRICT SUPERVISORS, CENTRAL/SCHOOL PRINCIPALS, HEAD TEACHERS, DISTRICT FIELD ADVISERS AND TROOP LEADERS - PUBLIC AND PRIVATE SCHOOLS ALL MUNICIPALITIES AND TAGBILARAN CITY**

**SUBJECT : ANNUAL COUNCIL CONVENTION AND ELECTION**

**DATE : FEBRUARY 13, 2024**

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The Girl Scouts of the Philippines, Bohol Girl Scout Council will hold its **ANNUAL COUNCIL CONVENTION AND ELECTION** on **March 2, 2024 from 8:00 a.m. to 5:00 p.m.** at the **Grand Ballroom of Metro Centre Hotel, Tagbilaran City, Bohol**, with the theme “75 Years of Empowering Girls and Young Women: Celebrating Our Legacy, Inspiring Our Future”.

This provincial gathering will present the Accomplishment Report of the Council for the previous fiscal year July 2022 to June 2023. The event will be highlighted with the awarding of the Top Ten Performing Districts, and the election of the new Council Board for the Triennium 2024-2027. This important event will showcase the Council's achievements and highlight the contributions made by the districts.

Please find below the guidelines/details that we request everyone to adhere to for the forthcoming annual gathering.

**Accredited Delegates**

The following are the delegates to the event who must be currently registered with their respective units:

1. Council Board Members
2. District Committee Chairperson
3. One (1) Barangay Committee Chairperson
4. District Commissioner
5. District Field Adviser for Elementary and District Field Adviser for Secondary Levels for Private and Public Schools
6. One (1) Young Adult
7. District Senior Planning Board Chairman

**Requisite for the Annual Council Meeting**

Registration/Re-registration of all District Committees on or before February 29, 2024. Attached (Attachment 1) is the List of Registered and Unregistered District Committees as of February 6, 2024, for your reference.



## GIRL SCOUTS OF THE PHILIPPINES

Visayas Region  
Bohol Girl Scout Council

The District Commissioners are requested to ensure that the District Field Advisers have already registered/re-registered their respective District Committees.

### Registration Fee

Eight Hundred Pesos (P 800.00) only per delegate to cover for the meal and snacks.

The registration fee and transportation/travelling expenses of the delegates may be charged to the Division/School Maintenance and Other Operating Expenses (MOOE), Special Education Fund (SEF), District share of SMFC tickets, and local and other sources of fund subject to the usual accounting and auditing rules and regulations.

### Attire

- Women : GSP Business Uniform with scarf and pins & closed black shoes (Adults)  
GSP Dress Uniform with scarf and pins & closed black shoes (Girls)
- Men : GSP Polo Barong or any Polo Barong and slacks

### Confirmation and Reply Slip

The list/number of delegates written on the Reply Slip herein attached (Attachment 2) should be submitted to the Council on or before February 27, 2024 for the preparation of the necessary program materials, meals and snacks.

### Service Credit/Compensatory Overtime Credit (COC)

The Adult Leader participants are entitled to a Service Credit or a Compensatory Overtime Credit (COC), whichever is applicable.

For the information and immediate action of all concerned. The widest dissemination is desired.

Thank you for your continued support to Girl Scouting in Bohol!

**PRISCILLA MOONYEEN P. MONTAÑEZ**  
Council Executive

**ANNE MARIQUIT D. OPPUS, PhD**  
Council President

**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent  
DepEd Tagbilaran City Division  
GS Council Commissioner for Administration

**CASIANA P. CABERTE, PhD, CESO VI**  
OIC - Schools Division Superintendent  
DepEd Bohol Division



# GIRL SCOUTS OF THE PHILIPPINES

Visayas Region  
Bohol Girl Scout Council

## MEMBERSHIP REGISTRATION OF DISTRICT COMMITTEES As of February 6, 2024

AREA	REGISTERED DISTRICTS	DATE REGISTERED	UNREGISTERED DISTRICTS	DATE OF EXPIRY
1			TAGBILARAN I TAGBILARAN II	03-11-22 03-11-22
2	ALBURQUERQUE CORELLA DAUIS SEVILLA	01-05-24 12-14-23 09-14-23 06-03-23	BACLAYON LOAY LOBOC PANGLAO SIKATUNA	02-16-22 02-16-23 12-06-23 09-08-23 03-15-18
3	BALILIHAN CORTES SAN ISIDRO	10-07-23 09-09-23 09-12-23	ANTEQUERA CATIGBIAN MARIBOJOC SAGBAYAN	06-03-23 12-06-22 05-27-23 02-24-22
4	DAGOHOY	08-30-23	BATUAN BILAR CARMEN 1 CARMEN 2 CARMEN 3 DANAO PILAR SIERRA BULLONES	04-26-23 05-19-23 - - 12-10-22 12-03-22 02-06-20 06-09-23
5	BUENAVISTA 1 GETAFE 1 SAN MIGUEL TALIBON 1 TALIBON 2 UBAY 2 UBAY 3	11-29-23 11-24-22 07-05-23 10-13-23 10-13-23 01-17-24 11-14-23	BIEN UNIDO BUENAVISTA 2 GETAFE 2 PRES. CPG TRINIDAD 1 TRINIDAD 2 UBAY 1	07-07-22 09-23-23 - 05-19-23 11-25-22 12-09-22 01-21-24
6	ANDA CANDIJAY MABINI	12-05-23 07-08-23 01-10-24	ALICIA GUINDULMAN	02-16-22 06-02-23
7	DIMIAO JAGNA DUERO	02-06-24 11-17-23 01-04-24	GARCIA HERNANDEZ LILA VALENCIA	05-19-23 11-02-23 09-14-20
8	CLARIN INABANGA NORTH LOON SOUTH TUBIGON EAST TUBIGON WEST	11-08-23 02-03-24 12-01-23 10-05-23 10-19-23	CALAPE INABANGA SOUTH LOON NORTH	06-09-23 10-24-23 03-12-20

Prepared by:

**JANET B. REAL**  
Registration Processor

Noted by:

**PRISCILLA MOONYEEN P. MONTAÑEZ**  
Council Executive



# GIRL SCOUTS OF THE PHILIPPINES

Visayas Region  
Bohol Girl Scout Council

## REPLY SLIP

*(to be submitted on or before February 27, 2024)*

\_\_\_\_\_  
Date

**PRISCILLA MOONYEEN P. MONTAÑEZ**

Council Executive

GSP Bohol Girl Scout Council

Dear Miss Montañez

The following (with check marks) are our district's delegates to the GSP Annual Council Convention and Election on March 2, 2024, Saturday at 8:00 in the morning at the Grand Ballroom of Metro Centre Hotel, Tagbilaran City, Bohol.

- District Committee Chairperson
- One (1) Barangay Committee Chairperson
- District Commissioner (PSDS or Principal)
- District Field Adviser for Elementary (Public)
- District Field Adviser for Elementary (Private)
- District Field Adviser for Secondary (Public)
- District Field Adviser for Secondary (Private)
- One (1) Young Adult
- District Senior Planning Board Chairperson

We understand that this Reply Slip should be submitted to the GSP Bohol Girl Scout Council on or before February 27, 2024, for the preparation of program materials as well as the meals and snacks for the delegates.

Very truly yours,

\_\_\_\_\_  
District Commissioner